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3 *Sandown Public Library Trustees Meeting*  
4 **Minutes for February 13, 2020**  
5 **Sandown Public Library**

6 **Call to Order**

7 The meeting was called to order at 1:00 pm.

8  
9 **Attendance:** Diana True, Chair; Carol Busby; Caroline Morse; Deb Hoadley, Library Director; Stephen  
10 Brown

11 **In absentia:** Carol Fournier

12  
13 **Pledge of Allegiance**

14  
15 **Correspondence**

16 We have received a letter from Mr. Rodgers regarding his response to receiving the minutes. Diana True  
17 drafted a response to Mr. Rodgers.

18  
19 **Finance Report**

- 20 ● P&L Budget vs. Actual Spreadsheet – Current numbers in the budget are valid until April 1<sup>st</sup>.  
21 Discussion regarding disposition of donations.  
22 ● Edward Jones update - deferred  
23 ● Undesignated donation: None  
24

25 **Approval of Minutes**

- 26 ● January 9, 2020 – Corrections made as suggested, motion to approve by Carol Busby,  
27 seconded Diana True.  
28

29 **News & Views of the Director**

- 30 ● Statistics – January was a short month compared to last year. Discussion of outreach  
31 programs and outside groups using meeting rooms in the library. Attendance is up.  
32 ● Programs & Announcements – programs planned for school vacation week, Mardi Gras party  
33 on Feb 23, there was a program for the Tuesday that school was out, gearing up for summer  
34 reading, March Madness with books.  
35 ● Director's Report – attached separately. Recap of the deliberative session. Letters of support  
36 from Al Correia, Jennifer Roberts. Library was open; director was informed of town budget  
37 deliberations throughout the process.  
38

39 **Friends of the Library Report**

- 40 ● Next meeting: March 23 at 6:30pm  
41

42 **Old Business**

- 43 ● Senior Transportation Scheduling Update – we are no longer doing the Senior Transportation  
44 scheduling  
45 ● Behavior Policy – revision tabled  
46

47 **New Business**

- 48 ● Senior Transportation Scheduling – Library Partnership – library will work with senior  
49 transportation scheduling to deliver books  
50 ● March Trustee Meeting – Thursday March 19, 6 pm  
51 ● 2020 Budget  
52 ○ 2020 Health Insurance Rate Options – discussed differences between 5 different  
53 health plan options (with different copay/deductible/pharmacy options). A decision  
54 will not be reached until results of the town meeting are announced.  
55 ○ Line by line changes  
56

57 Library Director Deb Hoadley tendered her resignation effective March 26, 2020. Suggestion to  
58 make Cathy interim director. Diana True made a motion to accept Director Hoadley’s  
59 resignation; seconded by Carol Busby. Motion passed unanimously.  
60

61 Next steps: Work on Position Description, work on announcement, invite people to interviews.  
62 Include a staff person in interviews.  
63

64 **Adjournment**

65 **Carol Busby moves to adjourn at 2:48; Diana True seconded, motion passed unanimously.**  
66  
67