

Sandown Public Library

Board of Trustees Meeting

Minutes: March 9, 2023 7:00 p.m.

Call to Order 7:04 p.m.

Attendance (P: Present, A: Absent)

- (P) Chair Carol Busby
- (P) Vice Chair Diana True
- (P) Secretary Melissa Tiney
- (A) Treasurer Stephen Brown
- (P) At-Large Julie Drouin
- (P) Selectman Liaison Robert Nickerson
- (P) Director Adam Shlager

Pledge of Allegiance

Correspondence

- Donations: Trustee Drouin motioned to accept an anonymous unrestricted donation in the amount of \$500 and a donation from Mike & Kathy Deloge for the adult collection in the amount of \$150. Seconded by Trustee Tiney and approved unanimously.

Finance Report

- P&L Budget vs. Actual Spreadsheet- budget is on target, even with the new room construction

Approval of Minutes

- Date of Minutes: February 9, 2023
- Motion: Trustee Busby
- Second: Trustee True
- Motion passed unanimously.

Director's Report

- Director Shlager is working with ByWater to correct cataloging issues and working on automating the overdue materials process. This will still require staff oversight.
- New iPad for magazines via Libby has arrived at the Library and is waiting for cataloging.
- Yoto Player is also waiting for cataloging.

- New quiet room is usable and the computer equipment is starting to arrive. Director Shlager anticipates the finish work will be completed by the end of the month.

Old Business

- Quiet Study Room: Director Shlager continues to order the tech equipment per NHCF grant.
- Exterior door: The door has been installed and painted per warrantee requirements. It still needs a new alarm contact.
- Septic pumping should be scheduled and coordinated by the town. Director Shlager will check into this process.

New Business

- Librarian's Day is April 4th. Trustee Busby has organized plans for \$10 gift certificates to Triple Elm for the staff.
- NHLTA 2023 Spring Conference, May 9, 2023, 8 a.m.-4 p.m. is at the Grappone Conference Center, Concord, NH. New Library Trustees are encouraged to attend and there will be presentations on book challenges and 1st Amendment rights.

Adjournment: 7:44 p.m.

Next scheduled meeting: April 13, 2023, at 7:00 p.m.

Respectfully Submitted,

Melissa Tiney, Secretary