



## NHLA Executive Board Meeting

- Call to order at 2:07 PM
- Members Present: Sylvie Brikiatis, Sam Lucius, Amanda Plante, Lisa Jose, Deb Hoadley, Todd Fabian, Dara Bradds, Denise van Zanten, Randy Brough, Kate Thomas, Julia Lanter, Sarah Frost, Kim Gabert, Caitlin Loving, Marita Klements, Emily Weiss, Marina Buckler, Amy Lappin, Marilyn Borgendale, Ed Moran, Matthew Gunby
- Others Present: Yara McSweeney U.S. Census Bureau.
- Approve agenda.
- Motion to approve minutes made by Marilyn Borgendale, seconded by Randy Brough.
- [President's Report](#)
- [Vice President's Report](#)
  - Fall Conference Report
- Yara McSweeney US Census Bureau
  - Census every ten years.
  - Surveys throughout rest of the year.
  - All information gathered through census is protected by Title 13 Confidentiality law.
  - 2020 Census: First time questionnaire is online.
  - Partnerships with libraries and community colleges.
  - ALA Statement on the Census.
  - Census Data Access Specialists.
  - February to July: period when census questionnaire can be completed.
  - Can request paper questionnaire by phone. Copies cannot be created by libraries or other unofficial sites to disseminate.
- [Treasurer's Report](#)
  - The 2018 actual budget used \$6000 less from the general fund than the proposed budget.
  - Documents for audit (conflict of interest and volunteer hours). All EB members need to provide this information to Deann.
  - FY18 Budget \$35,735. FY18 Actual \$32,737.77
- State Library
  - Wednesday 8/15 vendor presentation from 12:00 to 3:00 at State Library for new interlibrary loan automation system.
  - Request for report when state library cannot attend NHLA meeting.
- **Old Business**
  - Fall Conference Update: Christine Friese will send out an update. November 2<sup>nd</sup> Common Man in Plymouth.
  - [NELLS sign letter of commitment](#)
    - New funding plan.



- Commitment form from each state organization by September. \$14,000 to underwrite program.
- Selection committee consisting of each state representative.
- Motion to accept commitment form made by Denise van Zanten, seconded by Amy Lappin. Motion carries.
- Bylaw change
- Affinipay: nearly seamless transition.
- [Scholarship policy](#)
  - Motion to approve as amended made by Kate Thomas, seconded by Randy Brough.
- New Business
  - Records/Retention Policy
    - Google Drive: can create separate team drives. Create one for each section and committee. Include this information in procedures manual.
    - Marita Klements will submit request
  - Procedural manual: creating a single manual that outlines all of the library procedures.
  - Website content committee: seeking one representative from each committee/section.
  - Ask sections to consider lining up terms with EB
  - NHMA – Share exhibitor table with NHLTA? \$150 November 14<sup>th</sup> and 15<sup>th</sup>. Consider for next year.
  - NHLA: Hopkinton Town Library has been contacted and asked if there is anything NHLA can do for them following the damage sustained to their library.
  - Maryanne List.
- Section and Committee highlights
  - [Scholarship](#)
  - [Continuing Education Committee](#)
  - [Past President](#)
    - Geisel Award: Amy Lappin, Christine Friese and Marilyn Borgendale. Received three nominations. Unanimous committee selection. Motion made by committee, seconded by Sylvie Brikiatis. Motion carries unanimously.
    - Nominations/Ballot: Amy Lappin, Christine Friese and Marilyn Borgendale. Ballot will include announcement of bylaw change. 2/3 of annual meeting for bylaws change. 10% of total membership must be present at annual meeting. Bylaw change must be printed verbatim on ballot.
  - [Membership](#)
    - Membership dues



- 346 currently fully paid members. 568 total members.
- 30 days to pay membership after the beginning of the year, when the bylaws stipulates they have until the end of March.
- Organization running at a deficit.
- Question regarding section rates.
- Opportunity to discuss this at the next two conferences if not voted on immediately.
- Include membership survey with fall conference and other class registrations.
- Budget impact on libraries that pay membership dues.
- [YALS](#)
- [CLNH](#)
- [READS](#)
- [ULAC](#)
- [Paralibrarian Section](#)
  - September 28<sup>th</sup> meeting with NHLA and Massachusetts paralibrarian sections in Andover Mass at 10 AM.
- [Advocacy Committee](#)
  - Rhode Island Advocacy Bootcamp. Approval of \$100 to provide for four people to attend. Take funds from advocacy budget.
- [Information Technology Section](#)
- [Intellectual Freedom Committee](#)
- [Conference Committee](#)
- Bylaws Committee
- Legislative Committee: no report submitted
- [ALA Liaison](#)
- [New England Library Association Liaison](#)
- [NH Center for the Book Liaison](#)
- [NHLTA Liaison](#)
- Nominating Committee

Adjourn at: 4:11 PM

Respectfully submitted by Matthew Gunby



**NHLA President's Report for August 2018**

Wrote a draft of Scholarship Policy for Unrestricted funds to be presented at August EB meeting

At July's Officers' Meeting we concentrated on developing more procedures to ensure smooth transition between boards as well as working with sections to have a more uniform term calendar. The new NELLs letter of commitment was reviewed and will be presented to the full board at the August meeting. We had a discussion on the creation of a social media/PR committee to work with the website coordinator.

Attended the NHLTA board meeting on 8/1/18. We received a request from the trustees to share a table at the upcoming NHMA orientation conference.

Worked with Marilyn and Deann to update payments thru TechSoup for ongoing Quickbooks access.

The Census Bureau reached out to NHLA to communicate changes to the 2020 federal census.

Respectfully submitted by,

Sylvie Brikiatis, NHLA President



**Vice President's report**

Fall Business Meeting: November 2, 2018

The Common Man, Plymouth NH

*"Diversity and Equity"*

At the July officers meeting we talked about the schedule for the meeting and putting the business meeting in the morning following the keynote by Jody Gray, director of The ALA Office for Diversity, Literacy and Outreach Services. Jody will provide a keynote along with an afternoon workshop. There will also be a panel discussion on topics related to Jody's talk.

The Awards and Recognition will move to the afternoon.

I'm meeting August 30 with our contact at The Common Man to talk about space use and menus.

If you are willing and able to help with logistics and administrative tasks leading up to or the day of the meeting, please email me. Many hands make...a great meeting.

Respectfully submitted,

Christine Friese



**NHLA Treasurer’s Report**

August 2018

Deann Hunter, NHLA Treasurer

**Financial Report**

Please find attached a copy of

- NHLA’s July 2018 Profit & Loss Statement
- NHLA’s Balance Sheet as of July 31, 2018
- FY19 Expenses and Income as of July 31, 2018
- FY18 Expenses and Income as of June 30, 2018

NHLA’s total assets as of July 31, 2018 were \$204,269.24.

**Wild Apricot’s Payment System**

The transition from PayPal to AffiniPay is complete.

**Review with Howe, Riley & Howe**

Treasurer’s preparation for NHLA’s annual review is underway. HRH will begin the process on Monday, August 20, 2018 at the Laconia Public Library.

Treasurer will work with auditor during the review period to transition Winchell loans to QuickBooks.

Below is a listing of cash held by each account as of July 31, 2018.

NHLA checking	\$2,273.18
NHLA savings	\$53,962.00
CLNH	\$13,954.19
READS	\$3,000.27
PARALIB	\$3,794.26
ULAC	\$3,204.13
YALS	\$3,110.76
ITS	\$630.62
WINCHELL LOAN (revolving fund)	\$30,298.55
NORRIS (scholarship)	\$2,717.71
MACDONALD FUND (continuing ed/professional development)	\$12,956.04



19 July 2018

Dear New England State Library Association President,

The New England Library Association is pleased to announce the New England Library Leadership Symposium (NELLS) 2019 is in the early planning stages. The NELLS program has continued to grow stronger since its inception in 2003. We have provided leadership training to 213 emerging library leaders and mentors from all over New England. Designed to foster and develop leadership skills for library staff who have less than 15 years' experience in libraries, NELLS has become one of the premier leadership training programs in the nation.

In 2019 we hope to attract even more diverse candidates from all six New England states, and work cooperatively with the State Associations and affiliated organizations to select another excellent class of NELLS participants. NELA's primary contact is through the State Associations and the State Representatives to the NELA Board.

The intent of this letter is to explain the NELLS process, and clarify the timeline for NELLS 2019 applications, acceptances and payments.

- NELLS is held every other year (in odd numbered years.) It is supported by all six New England states and the goal is to help develop leaders who will assume active roles in state, regional, and national library organizations. In 2003, each state committed \$2,000 as a base payment to fund NELLS. Some states pay in "installments" to stabilize their Association budgets (\$1,000/year, therefore paying \$2,000 before each NELLS program); others pay the full \$2,000 in "the NELLS year." In some states, agencies other than the State Association (such as the State Library) provide the funding. For 2019 NE" Is equesdng that each state make a contribudon of \$2,000.
- The base funding from the states pays the overhead costs for NELLS and participant tuition provides the remainder of the funding. NELLS is a one-week residency program historically based at the non-profit Rolling Ridge Conference and Retreat Center In North Andover MA. In the past, some state agencies have contributed more than the standard contribution (for instance, when using NELLS in lieu of their own state leadership program), and that is much appreciated. This money goes toward the base funding, and helps offset the cost of the participants' tuition.
- Once the States commit to their planned contribution, NELA then sets the tuition costs for participants. In general, this cost is approximately equivalent to the room and board cost for the participant. Some State Associations have chosen to support some or all of their parücipants with full or partial scholarships to be used towards tuition.



Scholarship opportunities are determined and managed entirely by the individual State Associations.

- This year NELS applications will be accepted as early as December 1", 2018. Applications will close on February 28, 2019 and then move to the NELS Application Review Committee.
- Acceptances and waitlist notifications will be sent out by May 15, 2019. Participant tuition payments will be due by July 15. This allows applicants to pay from either present or the following fiscal year.
- One Mentor (more experienced librarian) from each State is also a part of the NELS cohort. Mentors do not pay fees or tuition as they are expected to provide assistance with the program, and ongoing mentoring to the NELS participants. The Mentors' room and board is part of the NELS overhead. Each State Association should submit 'at least two names of Mentor Candidates to the NELS Co-Chairs by February 28, 2019. The NELS Application Review Committee will select from this list, attempting to balance by library type, demographics, and specialties in library practice. Mentor candidates should be able to reside at Rolling Ridge for the week and participate fully in NELS.
- NELS is highly competitive, and admission is based on the quality of the applicants. Many factors contribute to the selection of the cohort for each NELS program: the experience, skills, and leadership potential of the participants, the capacity of the Rolling Ridge facility, and the Facilitator's guidance in establishing an ideal number for comfortable participation by all.

While the intention is to select an equitable number of participants (and one Mentor) from each supporting state, achieving this balance depends on the particular applicants in any given year. Additional financial contributions from any State, while accepted gratefully, do not "buy" additional slots.

There have been many questions about the funding and selection of the NELS participants, and we hope this letter has answered those questions. If you have any additional questions, please do not hesitate to contact me, or one of our NELS Co-chairs.

In order to plan appropriately for NELS 2019, we are asking the State Associations to fill out the attached [NELS State Association Commitment Form](#). This will give us a good idea of our planning needs and our budget expectations. We respectfully request that you return the NELS State Association Commitment Form by September 14, 2018.





In 2016 we piloted NELLs II, a retreat for senior library leaders (those with more than 15 years' experience), and this year we will hold the second of these retreats. NELLs II is a less competitive, self-supporting 3-day program. NELA has pledged to offer NEUS II in even-numbered years. Since the experience focuses on personal growth rather than potential professional activities, NEUS II does not involve financial contributions from the states.

Thank you for your support of NELA and the New England Library Leadership Symposium.

Deb Dutcher,

President  
New England Library Association

NELLs State Association Commitment Form

State \_\_\_\_\_

State Representative to NELA for 2019 \_\_\_\_\_

Financial Commitment

Our state will commit \$2,000 to support the New England Library Leadership Symposium  
Yes

We cannot commit \$2,000, but can contribute an alternate amount (amount) \$  
\_\_\_\_\_

Our state would like to make an additional contribution to NELLs (amount) \$  
\_\_\_\_\_

Please tell us when/how you would like to be invoiced for the full payment or for multiple partial payments: (the full amount of the commitment must be paid by July 31, 2019)

Other Information

1. We will submit the names of at least 2 Mentor Candidates by February 28, 2019 to the NELIS Committee. Yes
2. We do/do not provide Scholarships that NELLs Participants may apply for. If you do, please give us the contact name for your Scholarship Chair.

\_\_\_\_\_



Signature of the President of the State Library Association

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Printed Name

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Date

PLEASE RETURN THIS FORM TO NELA BY SEPTEMBER 14, 2018



**Policy for Use of Scholarship Funds Raised during NHLA Conferences**

Scholarship money raised during conferences will be used to encourage first-time attendance at NHLA Two Day Conferences or Annual Fall Conference and Business meetings. NHLA will offer its members, and non-members, the opportunity to make first-time conference attendance possible with scholarships which are awarded as funding allows.

Each recipient will receive a day's conference registration (does not include travel reimbursements) AND one year membership to NHLA for first time members.

Any New Hampshire library employee or library school student living in New Hampshire who have not previously attended the Annual or Two Day Conference are eligible. Applicants do not have to be current members of NHLA.



**NHLA Scholarship Report**

Tuesday, June 12, 2018

The NHLA website has been updated to indicate the recently amended terms of the Winchell Loan and the committee is working on publicizing current and past award recipients on the site.

The next application deadline is September 1, 2018.

Respectfully submitted,  
Sarah Leonardi



**Continuing Education Committee Report**

**August 14, 2018**

The CE Committee met on Tuesday, Aug 7 and the following items were discussed:

1. Reviewed results of the CE Survey. Looking at how to incorporate the results in our CE offerings.
2. Discussed need to publicize the McDonald Application & Criteria. We will also work with Marina to get this on the website.
3. CE Schedule
  - a. CE Committee is not in a position to take on CE opportunities outside of the new CE matrix covering Basic Library Competencies.
  - b. In order to meet the new CE courses, we are going to send out an instructor/facilitator application to get a pool of people who may want to teach courses.
  - c. Working on a matrix of CE courses to be launched the beginning of 2019. Here is an example of what we are proposing (subject to change). These subject/topics are based on the Paralibrarian Section Guidelines. We are looking at a 2-year cycle.
  - d. Will be meeting on Sept 18 at 2:30 to finish discussing CE Course Offerings and review instructor pool and curriculum

<b>Date</b>	<b>North</b>	<b>South</b>	<b>East</b>	<b>West</b>	<b>Central</b>
<b>Fall 2018 (Sept-Dec)</b>	Public Services	Administration/Management	Public Services	Administration/Management	Courses may be held centrally rather than in a particular region
<b>Spring 2018 (late Mar-early June)</b>	Administration/Management	Public Services	Administration/Management	Public Services	
<b>Fall 2019</b>	Reference/Technology	Technical Services	Reference/Technology	Technical Services	



(Sept -Dec)					
<b>Spring 2019 (late Mar-early June)</b>	Technical Services	Reference/Technology	Technical Services	Reference/Technology	

4. Next regular meeting is Dec 4 at 2pm.

Respectfully submitted,

Deb Hoadley



### **NHLA Past President's August 2018 Report**

#### **Nomination's Committee:** (Amy Lappin, Christine Friese, Marilyn Borgendale)

All elected positions are open this year and the committee has secured a candidate for each. To solicit candidates, we sent an email to the active members as well as identifying individuals ourselves. The ballot will be posted on SurveyMonkey for two or three weeks and we will notify the active members via WildApricot to vote.

Vice President/President Elect:       **Amy Lappin**, Lebanon Public Libraries

Treasurer Elect:                       **Kim Gabert**, Wadleigh Memorial Library, Milford

Secretary:                               **Sarah St. Martin**, Manchester City Library

ALA Councilor:                       **Lori Fisher**, Baker Free Library, Bow

NELA Representative:               **Amber Coughlin**, Lebanon Public Libraries

#### **Awards Committee:** (Amy Lappin, Christine Friese, Marilyn Borgendale)

The committee received three nominations for the Ann Geisel Award of Merit. We are pleased that NH has outstanding librarians as well as those who want to recognize them. As required by the process, the committee members unanimously agreed on one candidate and will bring the name forward for the Executive Board for approval. The name of the recipient is otherwise kept secret until the award is presented at the Fall Conference, November 2, 2018.

Respectfully submitted,  
Marilyn Borgendale  
Immediate Past President



**Membership Committee Report**

**NHLA Board Meeting - Tuesday, Aug. 14<sup>th</sup>, 2018**

- Processed incoming memberships, including ALA Joint Student Memberships
- Submitted the July & August NELA/NHLA Joint Membership reports to Bob @ NELA
- Membership Committee met on Wed., July 25th for the first time:
  - Proposed increases to membership dues (see below)
  - Incentives to join
  - Avenues to obtain new members
  - Starting a social media group in addition to the existing Facebook page
  - Holding regional social events
  - Coordination w/ social media committee to promote events regionally
  - Designation of responsibilities
  - Next meeting is tentatively scheduled for Wed., 9/12/18
- Added new level for \$50-\$75K, and increased \$75K+ dues.

<b>MEMBERSHIP LEVEL</b>	<b>PROPOSED</b>	<b>CURRENT</b>
Student/ALA Joint	\$21	\$10
Trustee/Friend/Lib Run by 1/Unemployed/<\$25K/Retired	\$25	\$10/10/10/10/15/10
Salary \$25K-\$50K	\$55	\$45
Salary \$50-\$75K	\$75	New level
Salary over \$75K	\$100	New level
Business Membership	\$150	\$100
Lifetime Member	\$2000	\$2000

- This will still need an official vote in 2019.
- Increased dues are to be incorporated into the 2020 budget

Lisa Jose, NHLA Membership Chair





**YALS Section Report for April 2018:**

- The new wikispaces for the Flume and Isinglass award is up and running.
- The winner of the 2018 Flume award was: **Simon vs. the Homo Sapiens Agenda** by Becki Albertini
- The winner of the 2019 Isinglass award was: **Ghosts by Raina Telgemeier**
- Tanya Ricker stepped down as chair of the Flume and Justine Farfara has taken her place.
- Our fall conferences will be Thursday, September 27<sup>th</sup>. We will do a Skype visit with Kwame Alexander as our luncheon speaker. Registration for the conference will begin soon.
- Next meeting is August 23 at the NH Municipal Building in Concord.

Respectfully Submitted,

Tanya Ricker  
YALS President  
8/9/18



**CLNH Section Report for NHLA Executive Board August 2018**

- The Spring CLNH Conference took place on May 17th. Author Grace Lin presented “Putting Books to Work.” She discussed why having diverse books in our collections is important, and gave many practical suggestions for how to help boost their circulation. Kirsten Cappy of “[I’m Your Neighbor Books](#)” presented methods and materials for using children’s literature to welcome immigrants, refugees, and any other “new arrival” families to a community. She also exhibited the “Welcoming Library” that has been circulating through the state of Maine
- The Children’s Librarian of the Year Award was presented to Rachel Baker of the Elkins Public Library in Canterbury, NH.
- The winner of the 2017-2018 Great Stone Face Award is Ghosts by Raina Telgemeier. Thanks to the work of Justine Thain the New Hampshire School Library Media Association, we were able to livestream the unveiling of the 2018-2019 nominees!
- CLNH Fall conference will be held October 18th. We will have morning speakers presenting around the 2019 Collaborative Summer Library Program theme “A Universe of Stories.” The performer’s showcase for the 2019 Kids, Books and the Arts Roster will take place in the afternoon.
- We are still in search of a treasurer and website editor. Please spread the word.

Respectfully submitted,

Sam Lucius

CLNH Section Vice President



**READS Report**

August 14<sup>th</sup>, 2018

To: NHLA Executive Committee

From: Beverly Pietlicki, READS President 2018

The READS Executive board met on July 13<sup>th</sup> at the Local Government Center in Concord. Discussion centered on fall programming, changes in board members, upcoming elections, the READS Award of Excellence committee's progress, and the READS newsletter and changes to the READS handbook.

The READS fall conference will be held on October 12<sup>th</sup> at the Beane Center in Laconia. The theme will be library spaces.

Information on READS Executive Board elections will go out before the conference.

Emily Weiss will be stepping up to serve as NELA's Junior Director and will be resigning as membership chair.

Kersten Matera has uploaded an updated version of the READS handbook to the READS section of the NHLA web page.

Respectfully Submitted,

Beverly Pietlicki



**ULAC, Urban Library Administrator's Consortium**

Minutes of June 22, 2018

Goffstown Public Library

Present: Brian Sylvester (Rochester), Todd Fabian (Concord), Randy Brough (Laconia), Mary Ann Senatro (Bedford), Denise van Zanten (Manchester), Betsy Solon (Milford), Dianne Hathaway (Goffstown)

Guests: Jenny O'Higgins and Kristie Curtis from Makin' It Happen; 2 interns

Todd called the meeting to order at 10:00 a.m.

Topic: The Opioid Epidemic

Presenters: Jenny O'Higgins and Kristie Curtis from Makin' It Happen  
(Dianne has extra posters, etc. and will bring them to the next meeting.)

Reports:

- NHLA-no report
- NHAIS-no report; we discussed the issue of many emails regarding important topics (like OverDrive). Todd will draft a letter on our behalf to the State Librarian.
- NHLA-fall conference and business meeting will be held at the Common Man, Plymouth, on November 2, 2018
- NELA-discussed a new formula for funding NELLs
- ALA/PLA-ALA is meeting now in New Orleans

Old Business:

- Vice Chair appointment: Brian Sylvester (Rochester).
- Unconference: briefly discussed details about the unconference. We need to meet in early August to finalize everything.
  - Schedule to follow in August

Sincerely,  
Todd Fabian  
Concord Public Library



**Paralibrarian Section Report for NHLA Executive Board August 2018**

- Current classes are open for sign up and have limited seating. **We now require that all payments must be received prior to attending class**, (used to allow for checks to be sent after but will no longer do that due to an inordinate amount of time spent chasing payments down). Registration will close 1 week prior to the event date.

Fall classes include:

<b>Class</b>	<b>Presenter</b>	<b>Location</b>	<b>Date</b>	<b>Time</b>	<b>Class Size</b>	<b>Credit Hours</b>
<a href="#"><u>Introduction to G Suite for Libraries</u></a>	Mark Glisson	Hooksett Public Library	Friday, September 14, 2018	9am-3:30pm	20	6
<a href="#"><u>Introduction to Excel</u></a>	Peggy Thrasher	Dover Public Library	Tuesday, September 18, 2018	10am-11:45am	12	1.75
<a href="#"><u>Social Media Workshop &amp; Discussion</u></a>	Laura Harwood-Benton	Portsmouth Public Library	Monday, September 24, 2018	10am-1pm		3
<a href="#"><u>Intermediate Excel</u></a>	Peggy Thrasher	Dover Public Library	Tuesday, October 2, 2018	10am-11:45am	12	1.75
<a href="#"><u>Weeding Workshop</u></a>	Christine Friese	Pease Public Library, Plymouth	Friday, October 5, 2018	10am-1pm	20	3
<a href="#"><u>Cataloging &amp; Classification I, Short Course</u></a>	Linda Kepner	Kilton Branch Lebanon Public Library	Monday, October 15, 2018  Monday, October 29, 2018	10am-1pm	20	6 (2 sessions required)
<a href="#"><u>Extreme Excel</u></a>	Peggy Thrasher	Dover Public Library	Tuesday, October 16, 2018	10am-11:45am	12	1.75

- Membership is currently at 66 active members as of August 6, 2018.



- The Paralibrarian Certification Forms and Guidelines are undergoing additional changes after a recent run through revealed that the reduction in point values for conferences, workshops, and memberships made achieving Level IV within the 3 year time frame almost unobtainable. The recommended changes will be voted on at our next meeting. Applicants should continue to use the draft of the application currently posted on our website until the new one is posted and an email is sent out. There will be a grandfathered period from the time the new application goes live in order to ensure a smooth transition for those who are close to applying for a level.
- The Review Committee will be meeting with the Massachusetts Paralibrarian Section to discuss further plans for a reciprocal recognition for Paralibrarian certification on Friday 9/28 at 10:00 am at Memorial Hall Library Andover, MA with a Go To Meeting option for those who cannot travel.

Respectfully submitted,

Sarah Frost

Paralibrarian Section President



**Advocacy Committee report for NHLA Board Meeting August 14, 2018**

**1. Advocacy Bootcamp “Train the Trainer” initiative at NELA/RILA conference**

We are moving forward, with Marci Merola and James LaRue of ALA, to provide an Advocacy Bootcamp “Train the Trainer” opportunity for librarians in all six New England States at the NELA/RILA conference in October 2018. An email and flyer (attached) to recruit Trainers from each state went out to ALA Councilors at the end of July, and I have been working on details for the Trainer portion of both the Bootcamp and during the conference with Marci. Next steps are to hear from all six Councilors that we have two to four librarians in each state that will participate, and to make sure that they all register to participate in the Bootcamp slated as a pre-conference on 10/21. We have four individuals who have tentatively committed to participate for New Hampshire: Deb Hoadley (Sandown/central & coast); Bernie Prochnik (Bath/North Country); Brittney

Bergholm (Merrimack PL/southern NH); and Mary Cronin (Tamworth/North Country). I will participate for NH as well, but will also be coordinating the details with ALA as we move forward. My next step is to confirm the participation of those mentioned above, and to get them registered to attend the Bootcamp. They are aware that NELA conference fees/lodging are their responsibility.

**Engage implementation in NH**

In early June we (Sylvie, Marina, and I) held a phone meeting with Colin from CQEngage to discuss integration of the Engage platform within our Wordpress NHLA web site. We’ve had a few unexpected questions/glitches, but are still working on it and hope to have something functioning in October.

**Advocacy Workshops Requested by Libraries and Co-ops**

As part of my ongoing “practice” to hone and spread the advocacy messaging from the NH Advocacy Bootcamp from March, I have two workshops scheduled where I will speak to library staff about advocacy messaging and tools: the staff of Manchester Public Library on Wednesday 8/29, and the RALI co-op on Thursday 3/7/2019.

Respectfully submitted,

Lori Fisher, Chair

NHLA Advocacy Committee



**ITS Report to NHLA**

August 9, 2018

Steve Viggiano (Treasurer) and Kate Thomas (President) would like to welcome new co-Presidents Amanda Plante, a Circulation Assistant from Seabrook Library, and Nancy Farwell from Abbott Library in Sunapee. Nominations were accepted in June and July, and these 2 candidates opted to try sharing the role. Steve Viggiano will remain as Treasurer and Kate will step down after serving as co-president and president since October 2016.

Kate is planning a September meeting where Amanda and Nancy will be introduced and a speaker will share some information about what factors to consider when planning for technology needs for your library's infrastructure. Date and time to be determined.

Respectfully submitted,

Kate Thomas





**Intellectual Freedom Committee Report**

August 14, 2018

- I will be attending the NHLA Conference Committee Meeting on August 14<sup>th</sup>.
- I will be attending the virtual ALA IFC State of the States meeting on August 21<sup>st</sup>.

Respectfully submitted,

Caitlin Loving

Intellectual Freedom Committee Chair



**Conference Chair Report**

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August 2018

The Conference Committee has their next meeting August 14.

- We will assign program topics to NHLA subsections
- We will also work on a Conference Statement of Conduct

Respectfully Submitted,  
Dara Bradds  
Conference Co-Chair



## **NHLA ALA Councilor's Report**

August 2018

Amy Lappin, NH ALA Councilor

I attended ALA Annual in New Orleans at the end of June. A full account of my time at Annual can be read here: [ALA NH Chapter Councilor's Report from Annual 2018](#)

There was a revision to the Library Bill of Rights passed at Annual (CD#19.6) which contains what was intended to be guidance for libraries regarding the use of meeting rooms by the public and first amendment issues. I believe in the premise behind the interpretation and I voted for the interpretation. However, I understand why many librarians around the country have expressed serious concerns about the language in the third paragraph regarding hate speech.

“Public libraries are bound by the First Amendment and the associated law governing access to a designated public forum. A publicly funded library is not obligated to provide meeting room space to the public, but if it chooses to do so, it cannot discriminate or deny access based upon the viewpoint of speakers or the content of their speech. **This encompasses religious, political, and hate speech.**<sup>1</sup> If a library allows charities, non-profits, and sports organizations to discuss their activities in library meeting rooms, then the library **cannot exclude religious, social, civic, partisan political, or hate groups** from discussing their activities in the same facilities. Allowing religious groups to use the library’s meeting rooms and spaces does not constitute a breach of the First Amendment’s Establishment Clause.”<sup>2</sup>

The entire interpretation is at the end of this report.

There is currently a motion before Council to rescind the interpretation reverting back to the former interpretation and a working group to create new language has been formed.

From Julia Warga, Chair of the Intellectual Freedom Committee, “If you are interested in commenting regarding new language, the IFC Meeting Rooms Working Group has created a form to solicit feedback from the library community:

<https://goo.gl/forms/6wuQPkoSp783QLYy2>

This form exists to allow the larger library community the opportunity to contribute suggested wording or relevant resources. All form submissions will be forwarded to the IFC Meeting Rooms Working Group.



Your name and email are not required. While the committee is grateful for your comments, it will be working on the document, rather than responding to each comment. The deadline for comments is August 24. This allows the working group the opportunity to review and incorporate suggestions into the draft.

The working group plans to distribute a draft of the revised interpretation to the library community at large shortly after Labor Day for additional feedback, with the goal to present ALA Council a final draft for consideration by October 1.”

I will be voting to rescind the current interpretation and look forward to seeing the new draft. I welcome any feedback or questions from the NH Library Community.

Regards,  
Amy



**New England Library Association Report for NHLA Board August 2018:**

I attended the NELA Executive Board meeting on July 20, 2018.

- Bylaws changes have been passed by the membership.
- NELS Committee updated the letter we received based on feedback the NHLA officers gave to them after receiving it from the NELA President. I have not seen the new letter sent out yet (as of 8.7.18) but do have the one I was given at the meeting to share.
- NELS II as of the meeting had only 2 openings remaining!
- NELA President Deborah Dutcher reported that the verbal judo program, while very well received, was not well attended and this will have a financial impact.
- Vice President and Conference Chair Susan Edmonds gave a detailed report on the Conference events.
  - Registration fees were reviewed and approved by the Board at the July 20<sup>th</sup> meeting so registration should open soon. Early bird member registration for the full conference will be \$230 pp. Registration is now open!
  - Sue also reported that the conference is on target with its budget expenditures.
  - An innovative showcase will be part of the conference for the first time this year.
  - Conference programming is well balanced and she hopes to attract a wide range of attendees.
- The Membership Committee is moving forward with putting together NELA Boxes with brochures and other promotional materials for each of the state reps to keep for use at local conferences and other programs.
- Each of the executive board members now have a NELA phone extension. The new number for NELA is 413-323-5925. There is a directory which is posted on the NELA Board page.
- The Treasurer reported that the organization is financially stable.
- NELA reviewed and approved a purchasing policy to better oversee financial commitments.
- NELA Donation to honor Mary Ann List. Mary Ann was a past president and the 2014 Emerson Greenaway Award recipient.

NHLA Conference:

Dara and I met on August 7<sup>th</sup> to review where we are and to prep for the full committee meeting to be held on August 14<sup>th</sup> prior to the full board meeting.

Respectfully submitted,

Denise M. van Zanten

NHLA Representative to NELA



**Center for the Book Report for NHLA Board August 2018**

I attended the June 14 Center for the Book Advisory Board meeting. The board discussed the Ladybug Awards, Letters about Literature, the National Book Festival, Route One Reads, and the NH Literary Awards.

Voting for the Ladybug Awards will conclude on December 7. The winner will be announced before Christmas. Deborah Dutcher is posting about the Ladybug nominees on social media. Promotional materials are available on the website.

This year, 502 students entered the Letters about Literature program. There were 31 NH semi-finalists and a state winner at each level. Plans for the 2019 competition are in process.

Michael York and Mary Russell will represent NH at the National Book Festival. The book *Runaway's Gold* will be featured.

This year's theme for the Route One Reads project is romance. NH's book is *Love Free or Die*. Next year's theme is cookbooks.

The next New Hampshire Literary Awards will take place in fall 2019. Once the process for applying to be a Literary Award judges is in place, Amber Coughlin and I will spread the word to NH librarians.

I asked about the process for submitting authors to the NH Authors' database and submitting organizations to the Center for the Book's list of literary organizations. An author or someone who knows the author may fill out a NH authors' form (available on the Center for the Book website) to be included in the database. A person who wants to add an organization should email Mary Russell with an explanation of what the organization is and why it should be included. The links are considered to be an endorsement of an organization.

The next meeting will take place on Thursday, November 8 at 4 p.m. at the State Library.

Respectfully submitted,  
Emily Weiss

NHLA Liaison to the Center for the Book 8/8/18