CONSERVATION COMMISSION
TOWN OF BELMONT, NH

Wednesday, September 2, 2020
Belmont Corner Meeting House / Zoom
Belmont, New Hampshire

Present: Chairman Denise Naiva; Vice Chair Scott Rolfe; Members Ed Stephenson, Terry Threlfall, Jr.
Zoom: Member Keith Bennett.
Absent: Members Bobbie Jean Bennett and Claude Patten, Ex-Officio.
Staff: Rick Ball.

D. Naiva called the meeting to order at 6:10 pm and welcomed those in attendance. She announced that as Chairman of the Conservation Commission, she finds that due to the state of emergency declared by the governor, this public body is authorized to meet using electronic means. She said that the Commission gave notice to the public of the necessary information for accessing the meeting using Zoom or telephone, and she announced that any party experiencing any difficulty in accessing the meeting at any point, should call 603-267-8309, and the meeting will be recessed until access can be restored for all parties.

R. Ball presented the recent Wetlands Bureau, Planning Board, Zoning Board, and ARC applications.

NH Department of Environmental Services Applications:
1. Lake Time Trust – 11 Island Drive – Map/Lot 111-008-000-000: Temporarily impact 900 square feet along 58 linear feet of bank in order to repair an existing retaining wall on frontage along Winnisquam Lake in Belmont.
2. William Clark – 40 Breck Shore Road – Map/Lot 114-024-000-000: Impact 264 square feet of protected shoreland in order to construct a deck on to the primary structure.
3. Duval Family Trust – Sunset Drive – Map/Lot 107-135-001-000: Construct a single-family home with an attached garage and a driveway.

Current Planning Board/ZBA Applications:
1. Planning Board – 8/17/2020 & 8/24/2020:
   a. Pike Industries – 308 Depot Street Map/Lots 235-058-000-000, 232-031-000-000 & 236-014-000-000: On-site visit at the property on the 08/17/2020. Property is located in the “I” & “R” Zones. PB# 1019P.
   b. Pike Industries – 308 Depot Street Map/Lots 235-058-000-000, 232-031-000-000 & 236-014-000-000: Approved an Earth Excavation application to increase quarry depth Property is located in the “I” & “R” Zones. PB# 1019P.
   b. Tap Public House, Inc.: Request for Site Plan approval to allow an outdoor deck was tabled until drainage failure in the lower parking lot is addressed. Property located in the “C” Zone. PB # 0320P.
   c. Fantasy Factory LLC - 48 Dearborn Street, Map/Lot 123-028-000-000: Request for site plan approval for a single-family subordinate unit, outdoor inventory parking and tenant/customer parking was tabled to 09/28/2020 at the request of the applicant. Property is located in the “I” Zone. PB # 1020P.
2. Zoning Board – 08/26/2020:
   a. Carmona Family Revocable Trust – 92 Sunset Drive – Map/Lot 107-146-000-000. To construct a single-family home.
1. Granted a variance of Article 5 Table 2 of the Zoning Ordinance closer (25.1’) to the front property line than allowed (50’). ZBA #0620Z
2. Granted a variance of Article 5 Table 2 of the Zoning Ordinance closer (10.7’) to the side property line than allowed (12.5’). ZBA # 0720Z
3. Granted a variance of Article 4 of the Wetland Ordinance closer (44.2’) to the highwater mark than allowed (50’). ZBA # 0820Z. Property is located in the “RS” Zone.

3. ARC – 06/25/2020:
   a. NGP Management, LLC – 223 Daniel Webster Highway – 101-028-000-000: Review for a change of tenant at the Pasta Patio site. Applicant appeared in case Planning Board required a new site plan. At their 08/24/2020 meeting the Planning Board decided that the applicant could open under the existing, approved site plan. Property is located in the “C” Zone. Case #11-20R
   b. Mountain Lake Village – Map/Lots 202-012-000-000 & 202-015-000-000- Mile Hill Road: Applicant is applying for a one-year extension of a previously approved subdivision. Property is located in the “R” & “RS” Zones. Case #10-20R

Projects:
1. Milfoil Remediation:
   a. Winnisquam Watershed Network (WWN): E. Stephenson reported on the on-going remediation effort for this year. The results of using the ProcellaCOR have been extremely encouraging. The only spot observed to have milfoil on Lake Winnisquam is Jay’s Marina in Tilton pending a more thorough survey to be made this fall. The WWN requested $3000.00 from Belmont for this year.

   Board’s Action – Winnisquam Watershed Network

   MOTION: On a motion by T. Threlfall, Jr., seconded by Scott Rolfe, it was voted unanimously to approve the payment of $3000.00 For Belmont’s share of the 2020 milfoil remediation project. (5-0) by roll call vote.

   b. Silver Lake Association: This item was tabled to the next meeting.

2. Tioga Marsh:
   a. Field Day: A work session was held Sunday, August 23, 2020 from 9 am to 12 pm. D. Naiva & Scott Rolfe attended. One hunting stand was observed. It was decided to not maintain the trail on the northerly side of the property – there are many wetland areas, trees down, and the location is not particularly suitable for a trail.

3. Tioga Headwaters:
   a. Plantings/Mowing – Andrew Sanborn Farm: R. Ball and D. Naiva had watered the oak trees using the water buffalo from Public Works and tree watering doughnuts. Dan Tousignant, Building and Grounds had also been out with a 50-gal drum and filled the doughnuts and emptied the rest around the trees. R. Ball estimated that 200± gals of water had been used.
   b. K. Bennett said that he will be mowing half the field and trails soon.

4. Jeff Marden Town Forest:
   a. Bridge Replacement: D. Naiva explained that the bridge that is broken is the one going up to the High School.

5. Fellows Mills Dam - Perched Culvert: R. Ball was on-site with Public Works Director Craig Clairmont and observed that accessing the dam is impossible without permits to work within the streambed. The dam continues to deteriorate and will probably, in the near future, breach itself.

Other:
1. Membership:
   a. Student Member: D. Naiva would ask the Belmont High School Science Dept. if they would recommend a student(s) who would like to join. R. Ball had confirmed with the Town Administrator that it was OK to do so.
2. **Bean Dam**: R. Ball installed a lock on the gate.

3. **Invasive Species**: D. Naiva explained that the Invasive Species booklet will now be included with all new building permits for single family residences. There are also posters available that could be put up at conservation properties.

**Board’s Action - Minutes**

**MOTION:** On a motion by S. Rolfe, seconded by D. Naiva, it was voted unanimously to approve the minutes of June 3, 2020, as written by a roll call vote. (5-0)

**MOTION:** On a motion by E. Stephenson, seconded by K. Bennett, it was voted unanimously to approve the minutes of August 5, 2020, as written by a roll call vote. (5-0)

**Board’s Action - Election of Chairman and Vice Chairman**

**MOTION:** K. Bennett nominated D. Naiva to continue as Chairman. T. Threlfall, Jr. seconded. On a roll call vote D. Naiva will remain as Chairman. (4-0; D. Naiva abstained)

**MOTION:** S. Rolfe nominated himself to continue as Vice-Chairman. D. Naiva seconded. On a roll call vote S. Rolfe will remain as Vice-Chairman. (4-0; S. Rolfe abstained)

S. Rolfe suggested that the Chairman and Vice-Chairman be rotated throughout the membership. R. Ball will check the By-Laws.

**Board’s Action - Meetings**

D. Naiva asked the Commission to consider whether it makes sense to meet every other month instead of monthly. Also, does it make sense to keep meeting on Wednesdays at 6 pm, or is there another schedule that may be more convenient for everyone. Everyone should brainstorm for meeting ideas.

**MOTION:** On a motion by S. Rolfe, seconded by K. Bennett, it voted by roll call to hold meetings every other month. (5-0)

R. Ball will check the By-Laws to see if that is permissible.

D. Naiva closed the meeting at 6:45 pm.

Respectfully submitted:

Rick Ball  
Land Use Tech