



# PLANNING BOARD

## TOWN OF BELMONT, NH

SEALED-CONFIDENTIAL UNTIL/UNLESS RELEASED

Wednesday, September 15, 2021  
Belmont Mill, Tioga Room and Remotely by Zoom (candidates only)  
Belmont, New Hampshire

Present: Chairman Peter Harris; Vice Chair Ward Peterson; Members Kevin Sturgeon, Richard Pickwick, Gary Grant, and Jon Pike Ex-Officio.  
Absent: Michael LeClair.  
Alternates Present: Rick Segalini, Jr., and Dennis Grimes.  
Staff: Candace Daigle, Richard Ball and Elaine Murphy.

The Chairman opened the meeting at 6:30 pm and appointed D. Grimes as a voting member for tonight's meeting.

### **NON-PUBLIC SESSION 91-A:3II (b):**

**MOTION:** At 6:49 p.m. P. Harris moved to enter into non-public session per 91-A:3II (b).

The motion was seconded by W. Peterson.

Roll Call was taken. Jon Pike, Ward Peterson, Peter Harris, Richard. Pickwick, Gary Grant, Kevin Sturgeon, Dennis Grimes and Rick Segalini. Also present were Elaine Murphy, Rick Ball and Candace Daigle invited by the Board for their input from this and the prior meetings. Carried (7-0)

### **BEGIN NON-PUBLIC SESSION:**

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C. Daigle explained that the purpose of this non-public session is to interview candidates for the Town Planner position.

Candidate # 1 entered the meeting via zoom.

C. Daigle thanked the applicant for coming and explained that Chairman P. Harris and Vice-Chairman W. Peterson and staff have met with this candidate.

The Board discussed the qualifications of the candidate, the specific needs of the Land Use Office and the requirements of the Board in regards to the Planner. They discussed interest in the job, what they can bring to the position, interaction with staff and the expectations of the Board. Also discussed was the importance of staff support that allows the Board to be able to make informed decisions on applications that come before them.

They thanked candidate #1 for coming and closed the interview.

The Board discussed the candidate's qualifications.

Candidate # 2 entered the meeting via zoom.

C. Daigle thanked the applicant for coming and explained that Chairman P. Harris and Vice-Chairman W. Peterson and staff have met with this candidate.

The Board discussed the qualifications of the candidate, the specific needs of the Land Use Office and the requirements of the Board in regards to the Planner. They discussed interest in the job, what they can bring to the position, interaction with staff and the expectations of the Board. Also discussed was the importance of staff support that allows the Board to be able to make informed decisions on applications that come before them.

The Board thanked candidate #2 and then closed the interview/zoom.

The Board discussed the pros and cons of both applicant and who they feel will be best for the Board and the town. They discussed that the next step would be for the Chairman, Vice-Chairman, C. Daigle and Town Administrator to draft an offer to the successful candidate.

**MOTION:** On a motion by K. Sturgeon, seconded by W. Peterson, it was voted unanimously that an offer of employment would be made to candidate # 1 that includes salary and employment terms. The motion further authorized Chairman Harris and Vice Chairman Peterson to enter into negotiation with the candidate related to these terms. (7-0)

**MOTION:** At 8:25 p.m. J. Pike moved to exit non-public session. The motion was seconded by R. Pickwick. Roll call was taken. Jon Pike, Ward Peterson, Peter Harris, Richard Pickwick, Gary Grant, Kevin Sturgeon, Dennis Grimes and R. Segalini. Carried (7-0)

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## **END NON-PUBLIC SESSION**

**MOTION:** On a motion by J. Pike, seconded by K. Sturgeon, it was voted unanimously by roll call vote to seal the minutes of the non-public session as divulgence of the discussion would affect the reputation of a people other than members of this Board. The minutes will remain sealed until such time as the Board acts to find that the aforesaid circumstances no longer apply.

Roll call was taken. Jon Pike yes, Ward Peterson yes, Peter Harris yes, Richard Pickwick yes, Gary Grant yes, Kevin Sturgeon yes and Dennis Grimes yes. Carried (7-0)

## **ADJOURNMENT:**

**MOTION:** On a motion by P. Harris, seconded by W. Peterson, it was voted unanimously to adjourn at 8:35p.m. (7-0)

Respectfully submitted:

  
Elaine Murphy  
Administrative Assistant