

**Abington Public Library
Board of Library Trustees**

Meeting Minutes

March 13, 2023

Called to Order 7:03pm

Attendees: Henry DiCarlo, Chair

Carrie Murray, Recording Secretary

Betty Henderson, Vice Chair

Laura Brink

Gerry Haas

Gail Bergin

Jake O'Neill

Barbara McLaughlin

Deborah Grimmett, Library Director

Sue Crowley, Guest (Trustee candidate)

Absent: Mary Gillis

Minutes of the Previous Meeting

- Minutes of the meeting held on February 13, 2023 were reviewed by the Board. **MOTION to approve the February 13, 2023 minutes was made by Gail, seconded by Gerry, and accepted unanimously.**

Chairman's Report

- We have three great candidates running for the Library Trustees.
- The options for the lots at the end of road are still being discussed by the Selectmen.

Library Director's Report

- Monthly Financial and Statistical Reports:
Financial Report is up to date. We are in good shape. We are more than halfway through the year and all is going well. We are considering a deep cleaning of the bathrooms and window cleaning which will dip into the Custodial Budget Line. The January stats are very good, we are up in most areas, especially the people count compared to last year.

- Staff Update: Amy is still out on maternity leave. Thanks to Kimberly, Heidi, Sandy and Deb for covering for Amy while she is out on maternity leave.
- Friends Update: The next Friends meeting is at the end of the month. The raffle and book sale will be in April.
- OCLN Update: All is going well. The Directors Roundtable is meeting at the Abington Library on March 23, 2023. Library IQ software, which provides excellent reports, will be purchased by Abington Library through OCLN to be used on a yearly basis.

Building Issues

- Roof Project: The roof is dry and so far so good.
 - Landscape Repair Update – we are looking at late April for repairs.
- Water Filling Station Update: We are working with Chris Schultz from the Health Department. Grant money is available to pay for the water station and the installation. The water station will be installed by the end of June.

Current Library Issues

- Program Update:
 - Children programs - The programs are wonderful. We have had 12 Saturday story times and they have been very well attended. Lego Club is very successful.
- FY24 Budget: There is a small deficit in the town at this point, which is being reviewed.
- Town Meeting Update: The meeting is scheduled for Monday, April 3, 2023.

Old Business

- LSTA Grant Application Progress: We received the draft grant application back and will continue to edit it. It is due on April 11, 2023.
- Abington Reads 2023: “The Library Book” by Susan Orlean is the book for 2023. Non-Fiction Book Club will be held on March 22, 2023 at 7:00pm. “The Caning” is the book for Abington Reads for 2024.

- Main Space Furniture: We will continue to think about what furniture to put in the open space. Deb will continue researching options.

New Business

- Collection Development Update: We discussed the collection.
- Hotspot Lending Policy Update: We reviewed the updated policy.
MOTION to approve the Policy on Hotspot Lending was made by Barbara, seconded by Laura, and accepted unanimously.
- Chromebook Lending Policy Update: We reviewed the updated policy.
MOTION to approve the Policy on Chromebook Lending was made by Carrie, seconded by Gerry, and accepted unanimously.
- Copeland Meeting Room Policy Update: We reviewed the updated policy.
MOTION to approve the Policy for the Copeland Meeting Room was made by Betty, seconded by Gail, and accepted unanimously.
- Meeting Room Application Form Update: We reviewed the updated form.
MOTION to approve the Meeting Room Application Form was made by Laura, seconded by Jake, and accepted unanimously.
- Library of Things: The Board of Health has grant money available. We would like to use this grant money towards lending various items such as tools, survey equipment, giant yard games, board games, etc. We are researching ideas.
- Senior Center Outreach: We are hoping to do more computer classes, device advice and book discussions for the seniors at the Senior Center.
- A new program is being created - a breast feeding support group. The first meeting is this Tuesday. In addition, a new mom group will also be starting – the first meeting is April 4, 2023.
- Thank you to Betty Henderson for your service as a Library Trustee!

Next Meeting: Town Meeting is scheduled for April 3, 2023 at 6:30pm, and May 8, 2023.

Motion to adjourn at 8:30pm was made by Betty, seconded by Carrie and accepted unanimously.