

**Abington Public Library
Board of Library Trustees**

Meeting Minutes

January 8, 2024

Called to Order 7:02 pm

Attendees: Henry DiCarlo, Chair

Gail Bergin, Vice Chair

Carrie Murray, Secretary

Laura Brink

Sue Crowley

Mary Gillis

Gerry Haas

Barbara McLaughlin

Jake O'Neill

Deborah Grimmett, Library Director

Minutes of the Previous Meeting

- Minutes of the meeting held on November 13, 2023 were reviewed by the Board. **MOTION to approve the November 13, 2023 minutes was made by Gail, seconded by Barbara, and accepted unanimously with Sue and Jake abstaining.**

Chairman's Report

- Nominations are up again. Henry, Gail and Mary are seeking re-election.

Library Director's Report

- Monthly Financial and Statistical Reports: Everything is in good shape and we are where we are supposed to be. We have some deep cleaning scheduled. The statistics were good – October and December showed an increase in circulation from the previous year. The website hits also increased.
- Friends Update: They last met in November. A castle and dollhouse were donated and the raffle made \$150.
- Programming Update: Matt Yorke will be coming to do Songs and Stories from Johnny Cash on March 23, 2024 at 3pm.

Building Issues

- Boiler Update: The contractor said that the 2 circulating pumps for the 2nd boiler might be delivered this week.
- Boiler Emergency Switch Update: The new one got installed.
- Boiler Integration with BAS (Building Automation System): Our new boilers will be integrated into the new system once all the boilers have been installed.
- Roof: The architect, engineer and roofing contractor are aware of an issue with the shingles. A meeting will be scheduled to determine next steps.

Current Library Issues

- Civic Hub LSTA Grant: We have all the programs set. Leland Faulkner is doing a puppet show February 3rd at 2pm. Jan Turnquist will present a program on Harriet Beecher Stowe for adults in March. Non-Fiction Book Club is also meeting soon.
- FY2025 Budget: Reviewed budget with the Finance Committee.
- Town Wage and Classification Study: No new updates.
- Website Refresh: The website has been updated and looks great. Sandy was the project manager and the results are impressive. Heidi has done a great job marketing the website in the library newsletter.
- Staff WiFi Update: This has been done and is phenomenal. Workflow is working very well.

Old Business

- Attraction Pass Update: Non-residents now have access to the passes. Residents are typically using the passes more than non-residents.
- Staff Chairs: The chairs have arrived and are delightful.
- Social Media Backup Storage: Wayne has set up the back up according to state law.
- Other: We heard from the Charter Review Committee – they have a draft in place and a report will be coming out soon.

New Business

- Chromebook Lending Policy Revision: Revised policy.
MOTION to approve the updated Chromebook Lending Policy was made by Sue, seconded by Laura, and accepted unanimously.
- Photography and Videography Policy: Reviewed policy.
- Social Software Policy Revision: We will review this policy at the next meeting.

Next Meeting: February 12, 2024 at 7pm, March 11, 2024 at 7pm, April 1st prior to the Town Meeting.

Motion to adjourn at 8:42pm was made by Gerry, seconded by Carrie and accepted unanimously.