

**Abington Public Library
Board of Library Trustees**

Meeting Minutes

Sept 9, 2024

Called to Order 7:06pm

Attendees: Henry DiCarlo, Chair
Gail Bergin, Vice Chair (acting Chair)
Carrie Murray
Laura Brink
Sue Crowley
Mary Gillis
Gerry Haas
Barbara McLaughlin
Jake O'Neill
Deborah Grimmett, Library Director

Minutes of the Previous Meeting

- Minutes of the meeting held on July 8 were reviewed by the Board.

MOTION to approve the July 8, 2024 minutes was made by Gerry, seconded by Barbara and accepted unanimously with Jake and Carrie abstaining.

Chairman's Report

- Fire Department is looking to begin Phase I of the DPW project on Central Street

Library Director's Report

- Monthly Financial and Statistical Reports: Everything looks good. Salary line is where we should be. We are ahead on the book budget, we should be 25% by the end of the month. July and August print, circulation and digital were all up. The museum passes were well used. Overall a good summer.
- FY24 State Aid Expenditures: We will review next meeting.
- Friends Update: Their first meeting is next Monday. They will do a book sale in April of 2025.
- OCLN Update: The first members council meeting is next week. They will review the budget at that time.

- Programming Update: Summer went well. Fall Toddler Time registration is coming. Kids programs sign ups are going well. Amy has school class visits scheduled. Touch-a-Truck was last Saturday and there were over 200 people. There were 20 people for the Saturday story hour.
- ARIS Highlights: The report has been complete. We are in good shape. The financial report is due the first Friday in October.

Building Issues

- Roof: After a roof inspection the EPDM (the rubber part) has some issues. It is still being reviewed. There was a very small leak after a recent storm. We are waiting to hear back.
- HVAC: It is doing what is supposed to do.
- Electrical Issues: We have an electrician who is available for smaller jobs: emergency lights in the restrooms, etc.
- Water: There is a demand for a water bottle filling station. There is no grant available at this time. We will continue to work with the town.
- Other: The hot water heater is no longer working. Gouthro installed a new one today.

Current Library Issues

- Civic Hub LSTA Grant Update: The grant ends on September 30th. We are in good shape. We can spend the rest of the grant money on books. The final report is due October 21st.
- Summer Reading Program Update: The Summer Reading Program ended. Summer reading read a total of 2,654.13 hours of reading time. Kids/teens read 1,334.68 hours. The programs went well. A great success!
- Town Wage and Classification Study: No updates.
- Patron Chromebooks and Hotspots: The policy change is working. The hotspot has been returned. Two new Chromebooks have been ordered.

Old Business

- Fall Story Walk: The Story Walk is due to go up soon. It is ready to go.
- TAB Overnight Follow Up: There were 15 participants. They had a wonderful time.

New Business

- **Holiday Schedule:** October 31st we will close at 5pm. Monday December 23rd close at 5pm. Closed 12/24, 12/25.

Motion was made by Carrie and seconded by Laura to approve the holiday hours. It was approved unanimously.

- **Afterschool Student Behavior Expectations:** We have created YA Room Guidelines for students using the Teen Room.
- **Code of Conduct Revision:** We reviewed revision of the Code of Conduct policy.

Motion was made by Mary and seconded by Sue to approve the Code of Conduct. It was approved unanimously.

- **Abington Reads 2025:** We are in negotiations with Amanda Peters, author of “The Berry Pickers”, to be the next Abington Reads book. We are looking to do a program in late March, early April.
- **Website:** We may need to update the website with federal updates. We may need to find a new vendor.

Next Meeting: October 21 at 7:00pm

Motion to recess at 8:26pm was made by Carrie, seconded by Gerry and accepted unanimously.