

**ABINGTON PUBLIC LIBRARY**  
**POLICY ON THE DISPLAY AND DISTRIBUTION OF UNSOLICITED**  
**MATERIALS**

The Abington Public Library provides a limited amount of bulletin board and horizontal shelf top space to display unsolicited materials which meet the civic, educational, cultural and recreational needs of the community. Priority is given to notices for programs and events which promote reading and literacy. Other types of materials appropriate for posting include local cultural events, lectures, and workshops.

No materials may be displayed or exhibited in the Abington Public Library without being reviewed by the Library Director or designee in accordance with the Library Materials Selection Policy. The Library Director or designee reserves the right not to display any literature or materials which they deem to be inappropriate. Appeals may be made in writing to the Board of Library Trustees.

There are no display spaces outside the building.

- Persons wishing to display and/or distribute materials in the Library must request permission from the Library Director. Materials may be hand-delivered, mailed, or emailed to [ablib@ocln.org](mailto:ablib@ocln.org). Items not accepted for posting will not be returned. Items will be posted by the library staff after approval. Members of the public may not post items.
- Materials which are unsolicited by the library but are approved by the Library Director will be displayed in a public area on a bulletin board or shelf top. Such material will be dated upon receipt and displayed only for a designated period of time.
- Notices advertising programs, events and services for which there is a fee must meet the civic educational, cultural and recreational needs of the community.
- Display spaces may not be used by organizations or individuals for private gain or personal use.
- Bulletin Board notices should be 8.5 inches by 11 inches or smaller. Larger notices may be posted as space allows, but will be removed if space is needed.
- In displaying unsolicited materials the library does not imply endorsement of events and services advertised.
- Within the Abington Public Library, persons, other than library staff, are prohibited from distributing materials directly to library patrons. Persons refusing to comply with this policy will be asked to leave.