

Baker Free Library
Board of Trustees
Meeting Minutes
01-24-08

1. **Call to Order:** The meeting was called to order at 7:05 pm. Present at the meeting were Elizabeth Foy, Colleen Haggerty, Susan Hatem, Tom Ives, and proposed interim trustee John King.
2. **Non-public session:** Tom made a motion to enter non-public session pursuant to RSA 91-A: 3, II (b) regarding the hiring of a public employee (new library director). Colleen seconded the motion and it was approved 4 – 0.
3. **Staff input:** The trustees reviewed the list of qualifications needed in a new director compiled by the staff and noted how closely it resembles the trustees' priorities. Susan will write a note to that effect and send it to Jenny Ericsson, Children's Librarian, to share with staff.
4. **Composition of the Search Committee:** The trustees discussed the composition of the search committee and decided to include the five members of the board of trustees, two community members, and one staff member. Colleen will contact Ginny Babczak, former BFL trustee and current Concord Library reference librarian, and Christine Carey, a Bow resident, library volunteer, and parent of young children who participate in BFL programs, to serve as community members. Susan will contact staff member Jennifer Ericsson. Susan's note to Jenny will also invite other staff members to participate by being available on candidate interview dates if possible, leading tours of the library and community, providing feedback on candidates, and offering any other suggestions they may have.
5. **Search Committee Meetings:** Thursday, January 31 or Monday, February 4 at 7 pm. Elizabeth will let all of us know which day the meeting will be held, and make sure notice is posted, and map out the search process for all to review. Future meetings will be scheduled when the search committee meets as a group.
6. **Adjournment of Non-public session:** Colleen made a motion to end the non-public session, Tom seconded it, and the motion was approved 4-0.
7. **Adjournment:** Elizabeth made a motion to adjourn, Susan seconded it and the meeting was adjourned at 8:05 pm.

Respectfully submitted,

Susan Hatem
Secretary