

**Baker Free Library Monthly Trustees' Meeting
Monday July 8, 2019 in the MCSB Meeting Room**

FINAL MINUTES

PRESENT: Dave Withers (DW), Benette Pizzimenti (BP), Marc Van De Water (MV), Jennifer Warburton (JW), Eric Anderson (EA), Betsy Mahoney (BM).

1. **Meeting called to order at 5:14 by DW**

2. **Update from Betsy Mahoney**

a) Received a quote from Bow Plumbing to repair the belt, case, and fan of the air conditioner unit that broke. The fan had separated and chewed through the belt. This unit was equipment from 2000 that the roof was built around, making the eventual replacement of this unit very difficult and significantly more expensive than this bid. They will attempt to also improve the condition of the pan of this unit. Bid is for \$3800.

EA moved to encumber any funds available from 18-19 fiscal year to pay for the repair quote with the balance to come from 19-20 fiscal year. DW seconded. Motion passed with unanimous vote.

b) Deb's position is now vacant and staff is stretched thin. DW moved to give Betsy authority to hire a replacement for Deb's position, advertising the same hours and same job description as Deb's position. And to give Betsy authority to also hire to replace Hunter who will be leaving in August. EA seconded. Motion passed with unanimous vote.

c) Received a \$100 donation from Romance Writers of America. DW moved to accept the donations. BP seconded. Motion passed with unanimous vote.

3. **Director Search Update**

Phone interviews coming up later this week with search committee expecting to conduct interviews next week.

4. **Logo Review**

Reviewed and discussed the third round of new logo designs from Eva. Decided to move toward using the building design and preferred logos R3V5, but with the word "library" larger than Baker Free, and R3V1, but with the building instead of the lion, using color palettes A and palette E, making Baker Free taller to bring more attention to it, but not all caps.

We called designer Eva to give trustee feedback immediately and be able to respond to guidance from the designer. Eva said she could incorporate the requested modifications and have the next designs to the trustees by the end of the week.

5. **Public Comment** None
6. **Adjourn** The meeting was adjourned at 6:22 PM.

Submitted by,
Jennifer Warburton