Baker Free Library Monthly Trustees' Meeting
Wednesday March 20, 2019 in the Welch Meeting Room

FINAL MINUTES

PRESENT: Christine Carey (CC), Marc Van De Water (MV), Benette Pizzimenti (BP), Jennifer Warburton (JW), Eric Anderson (EA) and Lori Fisher (LF).

TELEPHONIC: David Withers (DW)

1.   **Call Meeting to Order:**   5:15 PM by CC

2.   **Presentation by Eva Ruutopold:**

The Trustees listened to a 30 minute presentation by Eva Ruutoplold regarding logo design, who has 30+ years of experience, and went over her "My little book of logo design".

3.   **Presentation by Elissa Von Letkemann:**

The Trustees listened to a 30 minute presentation by Elissa Von Letkemann regarding logo design, who has been doing such design since 2004.

4.   **Discussion and vote on hiring Graphic Designer:**

The Trustees discussed both of the designers presentations and contract proposals. While the Trustees were impressed with both designers, based on the presentations, and the respective contract prices, and upon Motion made by MV, and seconded by JW, the Trustee voted unanimously in favor of choosing Eva Ruutoplold. EA abstained, but agreed.

5.   **Hotspot Lending Policy:**

LF explained the Library received 6 Hotspot devices through SAU 67.

The Trustees reviewed the Hotspot Lending Policy. JW noted in #5 there needs to be a period put in "ie.", and the word "any" inserted between "to" and "one" in the second to last line of #1.

6.   **Roof letter:**

JW and DW expressed reservation about having MV send a letter as attorney for the Board. MV stated he would only be willing to do so in the capacity as attorney, not as Trustee, to avoid any confusion as he is a NH attorney.

LF stated she will make the revisions to the draft letter, and will reach out to Dave Stack and the Town attorneys to see if they will come to the next Trustee meeting.

7.   **Public Comment**

None

8.   **Non-Public Session:**

None

9.   **Adjourn**

The meeting was adjourned at 6:49 PM.

Submitted by,

Marc L. Van De Water