



Mobile Device Policy

This policy governs the use of personal mobile devices within the library. Mobile devices include laptops, smart phones, cell phones, and all types of tablets.

The use of mobile devices in the library can often prove disruptive to both patrons and staff when it involves verbal conversation and/or audio output. Please respect the rights of others by observing these guidelines for mobile device use in the library.

1. When entering the library, patrons must set their mobile devices to silent, low, or vibrate.
2. Mobile devices may be used in the library for “quiet” activities (e.g. texting, Internet use, and app use).
3. All audio activity on mobile devices must be conducted using personal headsets.
4. Patrons must respect the rights of others and not engage in loud conversations. If a patron is speaking too loudly on a phone call or in a video conference session, staff will advise the patron to move to the lobby or outside of the library building.
5. Phone conversations and audible video conference sessions are strictly prohibited in the *1914 Reading Room*.
6. The *Patron Behavior Policy* governs use of the video and photography capabilities of mobile devices.
7. Baker Free Library’s landline phone system is intended for use by library staff only.

Refusal to comply with this policy or its intent may result in the offending party being required to leave the building.