

Barrington Public Library

Board of Library Trustees Meeting Minutes

APPROVED with EDITS

April 16, 2024

Present: Trustees: Chair Susan Gaudiello, Susan Frankel, Karolina Bodner, Robert Drew, Lydia Cupp, Ezra Hodgson and Melanie Haley. Library Director Liz Bolton. Select Board Liaison Dannen Mannschreck. Public: Karen Towne, Richard Compagnone

The meeting was called to order at 5:30 pm by Chair, Susan Gaudiello. Richard was introduced by Susan as a possible Trustee Alternate candidate, and the Board introduced themselves.

Minutes: Susan F. made a motion to accept the 3/19/24 Trustee Meeting Minutes, seconded by Ezra, and the motion passed.

Donations: Robert made a motion to accept the March donations of \$1,028.50, seconded by Ezra, and the motion passed. This amount included a \$900 donation from The Friends for FOL Periodicals and the Currier Museum pass.

Treasurer's Report: Melanie. gave the March financial reports with interest accrued on TD Bank CD accounts. Lydia made a motion to accept the Treasurer's report, seconded by Ezra, and the motion passed.

There was a discussion of various interest options available for CD investments at this time. Robert made a motion to renew the FSB CD for 6 months at the rate of 4%, seconded by Susan F., and the motion passed with a 5-2 vote.

Select Board Liaison: Dannen Mannschreck shared the Select Board's discussion relative to the Foundation's Funds on hand and to be raised from the bond. Susan shared the minutes from the Select Board meeting on this topic. The Select Board also discussed The MOU (Memorandum of Understanding) between the Town and the Library relative to the property management of the new Library. The select Board would also like to receive from the Trustees regular updates on the building project during construction.

Director's Report: Liz reported that Hoopla is staying under budget now that patrons are allowed two checkouts per month, down from three.

*The joint Library/Barrington Bloomers' Master Gardening programs have been well attended and will count toward sustainability grant proposals.

*The Solar Eclipse party was well attended. Used glasses are being collected and mailed to Astronomers Without Borders for eclipse events around the world.

*Wendy and Liz are interviewing candidates for the Social Media and Technology Assistant and PM Library Assistant. Alex has agreed to stay in her Social Media and Technology position a few more weeks.

*Liz discussed the list of Library Policies and Forms with a schedule for updating them.

*Susan F. made a motion to remove the Library Director Performance Review Policy from the list, seconded by Ezra, and the motion passed.

*Patrons are being reminded that Library cards need to be renewed every 2 years.

Library Building Project: The building committee is using standardized AIA form contracts. for the SMP and Bauen contracts that are being edited and reviewed by the Town attorney. Susan F. made a motion for the Trustee Board to authorize Susan G. and Melanie to sign the contracts with final edits and approvals, seconded by Lydia, and the motion passed.

*Energy Charrette: Monday, April 15, Building Committee members along with energy engineer Paul Leveille and Bauen construction manager Peter Calhoun visited the Frisbie building site prior to the energy Charrette. Their findings were presented to the Building Committee and Town energy committee for a discussion of goals for various proposals and next steps.

*Jason from SMP met with the Library staff prior to the Charrette to include input on the floor plan and other interior design matters.

The staff suggested that the Barrington Room be placed farther away from the front door for security reasons and that the Tech Room be relocated next to the circulation desk and the Youth Area.

Foundation update: Susan G. reported that the Foundation is continuing to apply for grants and collecting pledges. A letter with update was mailed to previous donors and those who pledged with the hopes that additional money will be raised before a June deadline to help lower the bond amount..

Friends Report: Lydia reminded the Board of the Books in Bloom joint Friends and Barrington Bloomers fundraiser. Volunteers from many Town groups will make the bouquets at 6:00 Wed., May 8th. They will be displayed at the Library on Thursday and Friday and patrons will have opportunity to vote for their favorite Professional and amateur bouquet May 9-11. The silent auction and final voting will occur Sat., May 11th from 11am to 12:30pm.

*The Friends' Perennial Plants and Book Sale will be held Sat., June 1st at 8am to 12noon.

Gardeners are encouraged to pot up their extra plants early in sterile potting soil. Please contact Lydia if someone needs help in digging up and potting plants. It is best to pot up the plants before the week prior to the sale so they will have time to "perk up".

Please bring plants to the Legion lot on Friday, May 31 between 2:00 till 4:30pm so they can be priced before the hectic Saturday morning sale.

Old Business: Trustees are reminded to register for the NHLTA Conference Wed., June 5. Trustees are requested to email their registration confirmation to Liz for a group payment.

*The Board continues to search for Trustee Alternate candidates.

New Business: 5 Trustees attended the Trustee Regional Meeting at the Weeks Library in Greenland. The facilitator presented the topics that had been emailed before the meeting. The group had a lengthy discussion about the process of hiring Library Directors and the need for higher salaries to retain Library staff and avoid frequent turnover.

The process for updating policies was discussed as well as the importance of frequent staff review of policies for familiarity and understanding.

Non- Public: Susan F. made a motion to go into non-public session at 6:45pm according to RSA 91-A:3, I(c), seconded by Ezra, and the motion passed with a roll call vote

Ezra made a motion to leave non-public session at 7:16pm, seconded by Lydia, and the motion passed.

Public session reconvened at 7:16pm.

*Robert made a motion to adjourn at 7:18, seconded by Melanie, and the motion passed.

Next Trustee Board Meeting May 21, 2024 5:30pm

Minutes recorded by Karolina Bodner, Secretary