

Barrington Public Library  
Board of Library Trustees Meeting Minutes      APPROVED  
June 18, 2024

**Present:** Trustees: Vice Chair, Lydia Cupp, Susan Frankel, Karolina Bodner, Robert Drew, Ezra Hodgson, Melanie Haley, Trustee Alternate, Karen Towne, and Library Director Liz Bolton. Public: Richard Compagnone  
**Absent:** Chair Susan Gaudiello, Select Board Liaison, Dannen Mannschrek.

The meeting was called to order at 5:30 pm by Vice Chair, Lydia Cupp.

**Minutes:** Susan F. made a motion to accept the 5/21/24 Trustee Meeting Minutes, seconded by Melanie, and the motion passed with Karolina and Karen abstaining as they were absent at the May 21 meeting.

**Donations:** Karen made a motion to accept the April donations of \$278, seconded by Ezra, and the motion passed.

**Treasurer's Report:** Melanie gave the May financial reports with interest accrued on the TD Bank CD accounts. Ezra made a motion to accept the Treasurer's report, seconded by Karen, and the motion passed.

The Board discussed the various interest rates available for a CD that will mature June 25. Susan F. made a motion to reinvest the CD maturing June 25 for 2 months at 4.85% interest, seconded by Ezra, and the motion passed.

**Director's Report:** Liz reported that all staff positions have been successfully filled.  
\*Melanie made a motion to make the annual payment of \$717 to Useful for Patron Desktop Computer Use to be paid out of the Technology Fund. The motion was seconded by Ezra and was passed.

\*Ezra made a motion to change the job title from Social Media and Library Technology Assistant to Digital Services Library Assistant, seconded by Susan F., and the motion passed. Liz reported that after sending out a postcard about the Summer Reading Program, a record 21 residents have volunteered. The SRP program theme is Adventure Begins at Your Library and runs from June 21 to Aug. 16. The kick off events are Saturday, June 22 at 2:30 with an Ice Cream Social and the Flying High Dogs at 3:00. The cost of the SRP is underwritten by First Seacoast Bank.

**Library Building Project:** Liz reported on the discussions at the June 6, 2024 Building Committee meeting. After researching the prospective costs of various options, the committee decided to purchase a heat pump system. The maximum insulation is planned for efficiency. The Committee decided to use the same vendors as the Town for Telecommunications and the Security System.

Liz is researching costs for moving contents from the current Library to the new location. Susan F. made a motion to pay the \$1500 invoice to Resilient Buildings for the completed \*Charette energy audit, seconded by Ezra, and the motion passed. Liz and Melanie will sign the invoices.

**Foundation Update:** Liz reported that the Foundation has purchased fundraising software. The role of the Foundation was discussed regarding future needs and fundraising.

One of the grants received to renovate the existing building for the Recreation Department requires funds to be expended by August 2025.

Solutions will be researched regarding possible interruption of the Summer Reading Program in 2025 during this renovation.

**Friends Report:** Lydia reported that the Plant/book Sale Library Fundraiser on June 1 raised a record \$5,622 thanks to many volunteer hours and plant donations. Lydia was thanked for her many hours and coordination of this event. The Friends now have signed up 80 members. The Ice Cream Social on Saturday, June 15 to welcome new members was attended by 24.

**Old Business:**

It was announced that Richard's application for Trustee Alternate was presented to the Select Board at the June meeting. The Select Board will vote on his application at the July SB meeting. If approved his appointment will be official after he is sworn in by the Town Clerk.

\*Susan G., Susan F. Liz, Robert and Karolina attended the NHLTA Conference (NH Library Trustee Assoc.) on June 5. They reported on the keynote topic about the potential impacts of AI on libraries and the need to educate staff and patrons of its implications. Other workshops attended included discussions on the Value of Libraries in the Digital Era, Preparing for Challenging Discussions, and procedures for dealing with Non-Public Session minutes.

**New Business:** Liz discussed her process for reviewing and rewriting the Policies and Procedures Privacy Policy. She has reviewed policies from other libraries including Hopkinton and will present her draft for review at the July Trustee meeting.

Liz is continuing research about various custodial options with the Town and City- Wide Services and will report back in July.

**Adjourn:**

Ezra made a motion to adjourn at 6:45, seconded by Susan F., and the motion passed

**Next BPL Trustee Meeting TUESDAY, July 23, 2024 at 5:30 pm**