

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
July 23, 2024

Present: Trustees: Chair Susan Gaudiello, Susan Frankel, Karolina Bodner, Robert Drew, Melanie Haley, Trustee Alternates, Karen Towne and Richard Campagnone, Library Director Liz Bolton, and Select Board Representative Dannen Mannschreck.
Absent: Trustees Lydia Cupp and Ezra Hodgson

The meeting was called to order at 5:30 pm. Susan G. announced that the 2 Trustee Alternates would be voting in place of the absent Trustees.

Minutes: Susan F. made a motion to accept the June 18, 2024 Trustee Meeting Minutes, seconded by Melanie, and the motion passed.

Donations: Robert made a motion to accept the June donations of \$337.36, seconded by Richard, and the motion passed. This amount included \$250 the NH Humanities grant for the books and discussion of The Women with Silver Wings.

Treasurer's Report: Melanie gave the June financial reports with interest accrued on the TD Bank CD accounts. Robert noted that according to Robert's Rules of Order, the Treasurer's report does not need to be approved by a vote but will be received for filing. Susan F. made a motion to pay \$300 to the NHLTA for renewal of Trustee memberships, seconded by Robert, and the motion passed. Melanie reported that she is researching options for access to the A&C Wood Library Trust Funds for the purchase of children's books now managed by the Trustees of the Trust Fund. She will contact the NH Charitable Trust Fund for advice on how to proceed.

Select Board Liaison: Dannen reported that the next SB meeting will be on August 12th.

Director's Report: Liz reported that she is currently covering responsibilities for a staff member due to be back Aug. 5th. The Summer Reading Program was off to a great start with 200+ participating in the opening event, and more patrons are reading this summer. She is currently working on the 2025 budget which is due to the Town Manager mid Aug. She reported that libraries are experiencing increased dues for media services and postage which will affect budgeting decisions.

Library Building Project: Susan reported on the meeting with architects and staff to discuss flooring colors. It was decided that tougher carpets will be used in the heavily used entrance area.
*Research on solar energy funds and funding sources is continuing, and the Library is eligible for a 30% Federal rebate and a \$10,000 state rebate.
*Robert made a motion to ask the Select Board for a loan of \$50,000, which would be repaid with the rebates, seconded by Karen, and the motion passed.
*Susan G. and Foundation treasurer Cynthia Hoisington will discuss the loan proposal with the Town Administrator, with a goal of presenting it to the Select Board in August. This would have no impact on taxes.

*Jack Bingham will be asked to meet with Library staff to answer questions on the proposed solar panels and placement.

*Telecommunications and Security Systems: Consultants from the same carriers as the Town are evaluating actual needs for the new building.

*Liz is continuing to research and is receiving cost estimates for moving Library contents to the new building. It may be necessary to use volunteers to assist in the packing.

*The Town is still awaiting a plan from the construction company that will be renovating the current Library space for Recreation Dept. use to determine when the Library will need to be closed.

Foundation update: The Foundation is continuing to apply for grants to cover the cost of the solar project. The long serving treasurer has resigned and is being replaced by Cynthia Hoisington.

Friends report: Information will go out soon for the annual Mums Fundraiser, with orders to be placed in August for September delivery.

Old Business:

Liz is working with Citywide Services to finalize a Custodial Services Contract. The indemnification clause needs to be revised to be acceptable to both the Town and Citywide.

*Melanie made a motion to accept the revised Policies and Procedures for Privacy, seconded by Susan F., and the motion passed.

The Library will continue to update and revise all policies in the months ahead.

*Nonpublic Minutes: Susan F. and Karolina created a spreadsheet to record all Nonpublic minutes. Unsealed minutes are now filed for review with the Trustee Board minutes of the same date. A process is now in place to review sealed minutes and make recommendations for unsealing as mandated by the NH Legislature.

Susan F. made a motion to adjourn at 7pm, seconded by Robert, and the motion passed.

Next BPL Trustee Board Meeting Aug. 20th 5:00pm

Minutes recorded by Karolina Bodner, secretary