

Barrington Public Library
Trustee Subcommittee for Director's Evaluation
27 December 2020 Minutes APPROVED

Leigh Elliott, as Vice Chair of the Barrington Public Library Trustees, declared that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, the Trustees as a public body are authorized to meet electronically. Trustees in attendance participated remotely through zoom, and all motions were voted on by a roll call vote.

Present: Leigh Elliott, Susan Frankel, Karolina Bodner (Lindsey Maziarz, absent)

The meeting was called to order at 10:03.

Leigh made a motion to accept minutes from the Dec. 19, 2020 Trustee Subcommittee meeting with edits. Susan seconded the motion and it was passed by a roll call vote.

The committee reviewed their process in summarizing the Staff Reflections and in completing the Trustee form. Emphasis was placed on presenting examples and organizing themes which will be used to highlight performance strengths and recommendations. Susan suggested including the Director's Annual Goals to the Trustee Evaluation Summary.

10:11 Leigh made a motion to enter Nonpublic Session, seconded by Susan, and the motion passed on a roll call vote.

11:24 Leigh made a motion to accept the Nonpublic Session minutes, seconded by Susan and the motion passed by a roll call vote.

Next steps:

Susan and Leigh will synthesize comments on the Trustee Evaluation Form.

Subcommittee will meet again on January 2, 2021 to finalize evaluation.

The Trustee Board will meet January 5, 2021 to discuss the completed Director Evaluation as presented by the Trustee Subcommittee.

11:26 Leigh made a motion to adjourn the Subcommittee meeting, seconded by Susan, and the motion passed by a roll call vote.

Next Director Evaluation Subcommittee Meeting January 2, 2021 10 am

Minutes taken by Karolina Bodner, secretary