

2020, 16 June
Barrington Public Library
Board of Library Trustees Meeting Minutes

Lindsey Maziarz, as Chair of the Barrington Public Library Trustees, declared that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, the Trustees as a public body are authorized to meet electronically. Trustees in attendance, Library Director, select board representative, and seven guests participated remotely through zoom, and all motions were voted on by a roll call vote.

Present: Trustees: Lindsey Maziarz, Leigh Elliott, Susan Frankel, Karen Towne, Lydia Cupp, Karolina Bodner. Melissa Huetter, (Library Director), George Bailey (Select Board Rep.), Jessie Tennis (Recreation Director), Roger Gingrich & Marie Harris (BPL Foundation), Stacey Gerard (potential Library alternate trustee), and guests Sam Boduch, Susan Gaudiello, and Ron St. Jean. Absent: Robert Drew.

Meeting called to order at 6 pm. Lindsey welcomed all and led introductions.

Public Meeting Minutes: Minutes from 5/19/20 and 6/4/20 were approved in a motion by Karen, seconded by Susan, and passed by a roll call vote.

Donations: \$1600 from First Seacoast Bank for summer reading program was accepted in a motion by Lindsey, seconded by Susan, and passed by a roll call vote.

Treasurer's Report: Susan presented the report that had been sent out by email for review. Karen made a motion to accept the report, seconded by Lydia, passed by a roll call vote.

Friend's Report: Lydia thanked those who purchased plants at the private sale, totaling \$280. The Friends are currently researching possible fundraisers, including a fall plant sale.

Foundation update: Melissa noted that there is a video recording of June 4 BP Library Project presentation by Jason of SMP Architects on the Library website. After review of the addition plans, Jason was asked to present another option for a smaller, less costly, stand alone building that is ADA compliant and has adequate staff and community meeting spaces. There was continued discussion of sensitivity to presenting another Library building plan during the current state of the economy because of COVID 19 and how local residents are being affected.

Director's report:

Dumpster: shared by library, recreation center and food pantry. Contract with Waste Management \$1500/yr. ABC recommended that cost no longer be covered by town. Discussion about entering an agreement with the Rec Department to split the cost of the contract for the coming year.

Lindsey made a motion to spend \$750 from the library misc. account to pay for ½ year of dumpster rental beginning Sept., the other \$750 to be paid by Rec. Dept.

The motion was seconded by Susan, and passed on a roll call vote.

*Jessie briefly discussed gym renovations which will probably not affect library functions.

Reopening Plan update: Melissa discussed library moving from a service centered model to one where all decisions are now based on a safety centered model. BP Library is continuing to follow Governor's Reopening Guidelines, as well as input from the NH Library Task Force and many other libraries of a similar size. Larger libraries with more open spaces will be able to open sooner. Phase 1 of reopening is going as planned. Library has been able to secure enough cleaning and safety supplies as needed through the NHLA and locally.

Usage of Overdrive ebooks and other online programs has increased.

Return of materials checked out and curbside pick up practice week was successful. All returned materials are quarantined for 4 days. Curbside pick up and dropbox are expected to begin June 29 with material orders being taken on the website. Melissa asked about allowing a few volunteers into the Library to help with organizing the collections.

Lindsey made a motion to allow a limited number of volunteers to begin work, following the same safety guidelines as staff, seconded by Susan, and passed on a roll call vote.

Summer Reading Program: There was discussion of the possibility of allowing very small group meetings from the *Imagine Your Story* Summer Reading Program which would strictly follow all safety protocols.

Wendy Rowe will self quarantine for 2 weeks on her return from a Florida trip, as recommended by state safety guidelines.

Old business:

Investment Policy: A motion was made by Susan to approve the reviewed and updated Investment Policy with suggested edits to replace the phrase "prudent man", seconded by Lydia, and was passed on a roll call vote.

Trustee Bylaws Update Draft: Trustees asked to review, and send comments to Susan and Lydia by July 1st.

Addendum to Sick Policy for Covid19: Trustees asked to review and send comments to Susan and Karen by July 1st.

Select Board Meeting Sign up:

June 22 Karen and Lindsey July 13 Leigh,

Public Comments: George Bailey, Select Board representative, suggested it might be informative for Lindsey and another trustee to meet with a few Select Board members to discuss implications of COVID 19 on Barrington economics and decision making.

New business:

Stacey Gerard attended and is expressing interest in becoming an Alternate Trustee.

Non Public Session: 8:18 Lindsey made a motion to go into a Non Public Session to discuss a staff member, seconded by Susan, and passed by a roll call vote.

Adjourn: 8:45 Lindsey made a motion to adjourn, seconded by Susan, and was passed by a roll call vote.

Notes taken by Karolina Bodner, secretary.

Next scheduled Trustee Meeting July 21, 6pm