

Barrington Public Library
Board of Library Trustees Meeting
April 21, 2020
Draft meeting minutes

Lindsey Maziarz, Chair of the BPL Trustees called our regular monthly scheduled meeting per RSA-91-A2 which allows members to participate remotely. Trustees in attendance, the Library Director, the select board representative, and two guests participated remotely through Zoom.

Present: Trustees: Lindsey Maziarz, Lydia Cupp, Leigh Elliott, Susan Frankel, Karolina Bodner, Karen Towne arrived at 7:00. Robert Drew attended part of the meeting.
George Bailey (Select Board representative), Melissa Huetter (Library Director), and guests Marie Harris and Roger Gingrich from the BPL Foundation.

The meeting was called to order at 6:43

The public meeting minutes from the 3/5/2020 meeting were approved, in a motion by Karolina and seconded by Susan, and passed on a voice vote.

The public meeting minutes from the 3/16/2020 emergency meeting were approved, in a motion by Lindsey and seconded by Karolina, and passed on a voice vote.

The public meeting minutes from the 3/22/2020 emergency meeting were approved, in a motion by Susan and seconded by Karolina, and passed on a voice vote.

Donations of \$217.95 were accepted in a motion by Susan, and seconded by Lindsey, and passed on a voice vote.

Treasurer's report: Susan presented the reports that had been sent out by email for review. Lydia made a motion to accept the Treasurer's report, and Karolina seconded, motion passed on a voice vote.

Foundation Update: Roger thanked everyone for all their work and support for the new library. Lindsey shared she will be meeting with Jason to develop a new library project plan. She will present this plan to the Trustees, Library staff, and Foundation. Discussion on ideas for the new library project included making sure the Select Board and ABC as well as local residents have input into the project. Also discussion on how to make sure everyone is well informed about the project. Sensitivity was also mentioned to the current state of the economy because of the State of Emergency and how local residents are affected by this. The importance of the library staff having input into the project design was stressed.

Director's Report:

1. Melissa shared her thoughts about when the Library can reopen after the Governor makes his decision to reopen the state and lift the State of Emergency. Melissa shared that she feels that she and the staff will need a week or two to clean the building and disinfect materials that are returned. She discussed having books dropped off gradually possibly by last name so the book drop is not over filled and the staff can keep up with returns. Melissa will be looking at guidelines from the state and other local libraries on their plans. She also needs to make sure

staff can maintain an appropriate social distance from each other which may mean some staff working at home while others are at the library.

2. Melissa asked for permission to transfer funds from book and media purchases to digital in her current budget. Lindsey made a motion to approve moving up to \$2,500.00 from the Books and Media budget line (4550-01-4642) to the digital materials line (4550-01-4643) to accommodate the library's offering more digital services, Susan seconded, all in agreement by voice vote.

Public Comment: No public comment.

Friends of the BPL update: Lydia shared details on the annual Perennial Sale. The event is still being discussed due to restrictions by the State of Emergency in NH. The Friends group will make a decision if they will hold the event over the next few weeks.

New Business:

1. Election of officers:

Chair: Lindsey was nominated for the position by Susan, and seconded by Leigh, all in agreement by voice vote.

Vice Chair: Leigh was nominated for the position by Susan, and seconded by Lindsey, all in agreement by voice vote.

Treasurer: Susan was nominated for the position by Lydia, and seconded by Karolina, all in agreement by voice vote.

Secretary: Karolina and Karen were nominated as co- secretaries by Lindsey, and seconded by Susan, all in agreement by voice vote.

2. New alternate Trustees are needed. Joanne Pearson has expressed an interest in one of the positions.

Karolina made a motion to adjourn the meeting at 8:23, Karen seconded, and passed by a voice vote.

The next meeting will be May 19th at 6:00 (please note the change in time).

Notes taken by Lydia Cupp Secretary

2020-April 21-Trustee Minutes – draft stb-edits.docx