

Barrington Public Library
Board of Library Trustees Meeting
August 18, 2020 Meeting Minutes Approved

Lindsey Maziarz, as Chair of the Barrington Public Library Trustees, declared that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, the Trustees as a public body are authorized to meet electronically. Trustees in attendance, Library Director, and Assistant Director, and Select Board Representative participated remotely through zoom, and all motions were voted on by a roll call vote.

Present: Trustees: Lindsey Maziarz, Susan Frankel, Karolina Bodner, Karen Towne, George Bailey (Select Board Representative), Melissa Huette (Library Director), Wendy Rowe (Assistant Library Director).

The meeting was called to order at 6:00 pm

Public meeting minutes from 7/21/20 were approved in a motion by Susan, seconded by Lindsey, and passed by a roll call vote.

Donations of \$310 were accepted in a motion by Lindsey, seconded by Susan, and passed by a roll call vote. (\$190 was in memory of Ruth Zsigray. \$120 by Libby Feuer for books).

Treasurer's Report: Susan presented the reports that had been sent out by email for review. Karolina made a motion to accept the treasurer's report, seconded by Karen, and it was passed by a roll call vote.

Public comment:

George Bailey reported from the Select Board that police will soon have body cameras. After a discussion, the Select Board decided that the wearing of masks in public venues will not be mandatory. Individual departments may have their own policies.

Friends' report:

Lindsey reminded us that the deadline for ordering mums for the fall fundraiser is Sept 2. Orders may be placed on the Library website or at the library.

Project update:

Lindsey reported on discussions with Conner MacIver, Town Manager, about a proposed Capital Reserve Warrant Article for the March 2021 election for a new library, taking into consideration the current budget realities due to COVID-19. Conner will help with wording to define its purpose and with the legalities involved. Lindsey will present the proposed article to the Select Board on Sept. 14th with any needed changes made for the November budget presentations. Final discussions will be held Dec 7th, and the budget finalized by Dec. 14th in preparation for the January 4, 2021 public presentation.

In April 2021, discussion will be resumed with Jason, from SMP Architecture, about a design for a proposed new library, taking community input, guidelines from state of NH, and staff needs into consideration.

Director's Report:

Reopening Plan: Melissa discussed the Phase 4 reopening of the library to the public on August 19, with the safety of staff and users of primary concern, and following NH state guidelines, making future changes as needed. A detailed report of the Plan is available on the library website. The library will be open to 6 patrons at a time, masks will be required, and hand sanitation will be available. Bathrooms will be locked, with one for staff and the other for the public, which will be sanitized after each use. Computers can be used for 45 minutes by appointment.

Phase 5 will allow more people in the building.

During Phase 6, the library will be open as normal.

Lindsey made a motion to approve the Reopening Plan with changes to proceed with Phases 4,5 and 6 which includes a possibility of revisiting phases if needed. Susan seconded the motion, and it was passed by a roll call vote.

Budget:

Trustees will meet with Melissa to discuss the budget and proposed changes on Aug. 31.

Fines: Currently, fines are not being collected on overdue books. Discussion will be continued on the impact of this loss of revenue on the miscellaneous fund and whether or not to collect fines in the future.

Circulation and Tech position: Melissa and Wendy, Library Assistant Director, are currently interviewing applicants. The responsibilities of this position may change as there are more demands by the community for online resources, zoom activities, etc.

Summer Reading Program: There was good attendance, over 1300 books were read, and the final safely distanced outdoor dance party was greatly enjoyed by many community members.

Old Business:

Social gathering for staff and trustees at Sugar and Ice has been rescheduled for Wed., Sept. 2 at 6:30.

Policy updates will be continued at a future trustee meeting.

New Business:

After a discussion about holding future meetings in person, it was decided to continue with virtual zoom meetings.

Susan made a motion to adjourn at 7:50, seconded by Karen, and it was passed by a roll call vote.

Next BPL Trustee Meeting September 15, 2020 at 6pm

Notes taken by Karolina Bodner, secretary