

Barrington Public Library
Board of Library Trustees Meeting Minutes DRAFT
August 17, 2021

The Governor's COVID-19 Pandemic Emergency order has been lifted. Therefore, the Trustee meeting was held in person at the Barrington Library.

Present: Trustees: Susan Frankel, Karolina Bodner, Lydia Cupp, Karen Towne, and Robert Drew. Melissa Huette (Library Director). Cathy Cilley and Joyce Cappiello attended as possible Trustee Alternates.

The meeting was called to order at 6:30 pm by Chair Lindsey. Trustees introduced themselves to prospective Trustee alternates, and Cathy and Joyce shared information about their backgrounds.

Susan made a motion to approve the public meeting minutes from 6/15/21, seconded by Lydia, and the motion was passed. Karen made a motion to accept the minutes from the public meeting on 7/27/21, seconded by Lydia, and the motion was passed. Susan and Karolina abstained as they were absent from the meeting.

Lindsey made a motion to accept donations of \$310.79, seconded by Susan, and the motion was passed.

Treasurer's Report: Susan presented the Treasurer's Report with few changes. Lydia made a motion to accept the Treasurer's Report, seconded by Robert and it was passed.

There were no public comments as Select Board representative George Bailey was absent.

Project Update: Lindsey said that there was no Foundation meeting in July. A letter has been sent out to donors to update them on the new library plans. The Foundation is continuing to fund raise, listen to community members about the Project, and to support the Trustee Board in its efforts. The next Foundation meeting is August 26th.

Friends Update: Lydia discussed the upcoming mums plant sale. Orders will be taken until Sept 1 and plants can be picked up outside the library on Saturday, Sept 11. A Friends committee is putting together a welcome packet which will be mailed to new home owners which will include information about the BPLibrary and its resources and programs along with Barrington services and volunteer groups. Books and Blooms is being planned for March.

Director's Report: Melissa gave a recap of the well attended Summer Reading Program. A thank you letter will be sent to The Federal Savings Bank for their generous funding. The Select Board is revising the process for appointments and representatives to boards. Trustees have been asked to submit a list of Trustee and Alternate responsibilities. The ARPA Grant from NHLTA for \$2007 was received and has been spent as indicated in previous minutes.

COVID Update: The library will continue with a hybrid model according to state and NHLTA guidelines. Many events have been held outside under the tent area but decisions will be made on how to continue as the weather changes. There will be discussions with the school

board on how to safely conduct ECLC visits.

Melissa gave an update on the Tricentennial plans and discussions with David of the Historical Society and posed the question of how the Library can participate in the events.

A website and Facebook page have been created with possible events and information for each month of 2022.

September is Library Card Sign up Month. Patrons will be asked to share about the services beyond books that they receive from the library.

Fall programming and scheduling is under way using an inside/outside/virtual/hybrid model.

Applications are being made for the Humanities to Go and programming that would do well in a hybrid format.

Old Business: A notice has been posted on the Library website explaining the waiving of overdue fines and continuing costs of replacement of materials. Donations are accepted. A Trustee will attend Select Board meetings and give library updates when appropriate. Meetings are now in person with a zoom option available.

New Business:

As previously stated, the Trustee Board will present a statement to the Select Board to be used for Alternate applications and appointments.

Lindsey is resigning from the Board and supplied a list of the Chair's role and responsibilities:

- *Respond to inquiries from library patrons.
- *Remain in contact with Melissa, Library Director
- *Set up agendas, schedule Meetings, email Trustees
- *Facilitate meetings
- *Liason to Select Board, Foundation, Conner (Town Manager)

Lindsey will

- *Update Select Board, Conner, and Foundation of her resignation.
- *Update PTA, School Foundation, NHLTA, and Jason, architect.
- *Return keys and update the Security Company.
- *Update the library website.

Leigh was elected as the new Trustee Chair and Karen as Vice Chair.

Susan made a motion to remove Lindsey's name from the library bank accounts. Robert seconded it and the motion passed.

Karolina made a motion to place Leigh Elliott's name as signature for library bank accounts, along with Susan Frankel, Treasurer. Lydia seconded it and the motion passed.

Susan made a motion to adjourn at 8:01, seconded by Robert and the motion passed.

Next meeting September 21, 2021 6:30 pm at the BP Library