

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
February 9, 2021

Lindsey Maziarz, as Chair of the Barrington Public Library Trustees, declared that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, the Trustees as a public body are authorized to meet electronically. Trustees in attendance, Library Director, Select Board Representative, and 2 guests participated remotely through zoom, and all motions were voted on by a roll call vote.

Present: Trustees: Lindsey Maziarz, Leigh Elliott, Susan Frankel, Karolina Bodner, Lydia Cupp, Karen Towne, (Robert Drew, absent). Melissa Huetten (Library Director), George Bailey (Select Board Representative), and guests John Wallace (potential Alternate Trustee) and Michael Houst (candidate for Select Board).

The meeting was called to order at 6:30 pm. Guest Michael Houst was welcomed and given opportunity to introduce himself. He explained his interest in running for Select Board and understanding the role of the Library Trustee board.

Susan made a motion to approve the public meeting minutes from Jan. 12, 2021, seconded by Lydia, and the motion was passed by a roll call vote.

Susan made a motion to accept donations of \$177.75, seconded by Karen, and the motion was passed by a roll call vote.

Treasurer's Report: Susan presented the Treasurer's report with January transactions. Lydia made a motion to accept the Treasurer's Report. It was seconded by Karen and passed by a roll call vote.

Public Comment: George reported that the Deliberative Session had 23 residents in attendance, and many more watched the proceedings virtually.

*Police will now be wearing body cameras. Depending on the reason for being stopped, people can agree to filming or opt out (for instance, in the presence of young children).

*COVID 19 procedures were updated according to state protocols, including requirements for quarantining after travel.

Friends report: Lydia reminded the board that residents are requested to set aside books in good condition for the spring fundraiser.

*In memory of Trudi Googins, our dedicated longtime library volunteer and excellent crafter, a sewing machine will be purchased that can be signed out by patrons.

The perennial plant fundraiser will be held the 1st Saturday in June outdoors in the Chapel of the Nativity parking lot. Discussion will continue for a potential Books and Blooms fundraiser. It was decided that Trustees should not hold offices in the Friends group.

The next Friends zoom meeting is February 24 at 7 pm.

Foundation update: The website has been updated and includes information on the *Build on Yesterday, Envision Tomorrow* initiative and subcommittees. Outreach will continue to Barrington groups to discuss their views on a new library and ways the Library can

enhance their missions. The next Foundation meeting is Thurs., Feb. 25th.

Director's Report:

The Library staff continues to follow COVID-19 protocols outlined by the state and Select Board. Staff experiencing exposure to COVID-19 work from home and scheduling changes are made to continue operating hours and services. The staff is providing vaccine information and registration assistance to patrons. Patrons have indicated their appreciation for this service and given donations.

Melissa attended a finance department call meeting with the new auditing company, Plodzick and Sanderson, to discuss BP Library accounts and practices. Trustee Treasurer, Susan Frankel also attended. Going forward, Melissa will provide a monthly electronic recording of budget expenditures.

*Library employee self-evaluations, including the custodian, are due Feb.12, and reviews will begin with Director in late February.

*The staff continues to look for ways to connect with the community and businesses to support needs and interests. Online programs, events and crafts kits have been popular, and a BPL/Rec. Dept. egg hunt- pandemic style- is being planned.

*Technology and Circulation Director, Maddie Newton, is updating a user friendly website.

34 patrons participated in the online 2021 Reading Challenge, and patrons are now using the Creativebug craft database.

Old Business:

*Susan F. reported on the NHLTA zoom meeting. It was facilitated by NHLTA. Lori Fisher, the assistant State Librarian, encouraged libraries to provide information on vaccine resources. Approximately 60 participants shared issues, questions and stories from patrons appreciative of library services during the pandemic.

*The Director's Review is complete. Lindsey made a motion to accept Jan 5th Subcommittee minutes, seconded by Susan, and it passed by roll call vote of the 4 Subcommittee members.

New Business:

Town elections are March 9th. Trustees Susan, Lydia and Karen are on the ballot for re-election. One Select Board seat will be filled.

*There was a discussion of a proposal by Dan Ayer to get residents to each donate \$650 instead of funding a new library thru taxes. Trustees deemed it interesting but difficult to put in place.

*There was a discussion of the Deliberative Session and the changes made to wording of the Warrant Article, making the Select Board agents to expend said fund, instead of the Trustee Board. Frustration was expressed that residents on zoom were not able to give input as was possible during the School Board Information Session.

*Lindsey will write a letter to Conner Maclver, Town Manager, for explanation of when and why this occurred as it was not recorded in public minutes.

At 8:21, Karen made a motion to adjourn. It was seconded by Susan and passed on a roll call vote.

Next Meeting March 9th, 2021 6:30 pm.

Minutes recorded by Karolina Bodner, Trustee Secretary

