

Barrington Public Library  
Trustee Board Meeting  
January 5 2021 Minutes APPROVED

Lindsey Maziarz, as Chair of the Barrington Public Library Trustees, declared that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, the Trustees as a public body are authorized to meet electronically. Trustees in attendance participated remotely through zoom, and all motions were voted on by a roll call vote.

**Present:** Lindsey Maziarz, Leigh Elliott, Susan Frankel, Karolina Bodner, Lydia Cupp, and Robert Drew. (Karen Towne, absent).

The meeting was called to order at 6:30.

The meeting was called to discuss the Trustee Subcommittee evaluation for BPLibrary Director, Melissa Huette.

The evaluation documents were emailed to Trustees in advance to review before this discussion.

The Subcommittee outlined the process used to write the evaluation which included staff input through Survey Monkey, the Director's Self Evaluation, and Trustee Evaluation form.

**6:35 Lindsey made a motion to move into a Non Public session, seconded by Susan, and the motion was passed by a roll call vote.**

**7:35** Lindsey made a motion to leave the Non Public session, seconded by Leigh, and the motion passed by a roll call vote.

The Director's Evaluation, as approved with edits during the Non Public session, will be sent by email to Melissa (BPL Director) for review.

A meeting of Subcommittee will be called in January to discuss the Evaluation with Melissa. The final Trustee Director's Evaluation will be filed with Barrington Human Resources.

7:37 Susan made a motion to adjourn, seconded by Lindsey, and the motion passed by a roll call vote.

**Next Library Trustee Board Meeting January 12, 6:30 (2<sup>nd</sup> Tuesday)**

Minutes taken by Karolina Bodner, secretary