

Barrington Public Library  
Board of Library Trustees Meeting Minutes DRAFT  
June 15, 2021

The Governor's COVID-19 Pandemic Emergency order has been lifted. Therefore, the Trustee meeting was held in person at the Barrington Library.

**Present:** Trustees: Susan Frankel, Karolina Bodner, Lydia Cupp, Karen Towne, and Robert Drew. Melissa Huette (Library Director). Trustees absent: Lindsey Maziarz and Leigh Elliot.

The meeting was called to order at 6:30 pm, facilitated by Susan Frankel.

Karen made a motion to approve the public meeting minutes from 5/11/21, seconded by Lydia, and the motion was passed. Minutes from the Special Trustees meeting 5/03/21 will be reviewed and voted on at the July20 meeting.

Robert made a motion to accept donations of \$74, seconded by Karen, and the motion was passed.

**Treasurer's Report:** Susan presented the Treasurer's Report. She noted that \$240 was paid to the NHLTA for the May conference. As voted on in May, Susan is continuing research on investment options.

Robert made a motion to accept the Treasurer's Report, seconded by Karen and it was passed.

**Public Comment:** As noted on the Town website, the Town Clerk's office will be fully open with normal hours beginning July 1<sup>st</sup>.

**Project Update:** At the June 9, 2021 meeting, Trustees voted unanimously to go forward with a new building plan and place it for a vote on the March 2023 election. SMP Architects, Foundation and Friends have been notified. A written statement with this update will be presented to the Select Board on June 28<sup>th</sup>.

**Friends' Report:** Lydia reported that the June 5 Plant and Book sale fundraiser was a huge success. The event was outdoors this year with the help of many volunteers, and over \$4000 in plants and \$600 in books was raised. The Friends will discuss where to hold the fundraiser next year. Plans are in process to have a Books and Blooms fundraiser at the end of the Summer Reading Program on August 13.

**Director's Report:**

COVID-19 update: The Governor's State of Emergency ends at midnight 6/11/21. The BPL will reopen to pre-pandemic status with safety modifications, as stated on the library website, with doors being open on July 1<sup>st</sup>. Indoor spaces will be modified based on patron usage and to accommodate staff work areas.

During the 1<sup>st</sup> round of ARPA funds, a \$2007 grant is available. A new outdoor PA system with wireless microphone options and a 10 x 20 canopy will be purchased for outdoor activities. The 2<sup>nd</sup> round has grants of around \$10,000, with the intention of a focus on community-wide activities.

The technology contract expires July 8<sup>th</sup>. A decision was made to wait for options from the

Town before upgrading our system. Susan made a motion to renew the current Useful technology contract for \$3282, seconded by Lydia and the motion passed.

Plans are being discussed to have the Library function as an End 68 Hours of Hunger and School Foundation Book Bags summer distribution location.

The Tails and Tales Summer Reading Program begins June 28 (registration on website) with many activities planned for kids and adults.

### **Old Business:**

A discussion, which included statistics from other libraries, was held on the pros, cons and logistics of having the Library continue being Fine Free indefinitely, with a donation jar available. The BPL website has details on the policy for damaged or lost library materials.

\*Susan made a motion to go Fine Free indefinitely with a donation jar, seconded by Lydia, and the motion passed.

\*Susan made a motion to waive overdue fines up to \$15, seconded by Robert, and it passed.

The new Technology Plan is detailed on the website and intended to be “user friendly”.

\*Karolina made a motion to accept the new Technology Plan as written on the website, seconded by Robert, and it passed.

Birthday Buddies: Trustees discussed progress of this plan to acknowledge the outstanding work of the staff. Suggestions were made for possible gift certificates and cost which will be paid by individual Trustees.

NHLTA Conference attendees will discuss information and ideas at a later meeting.

### **New Business:**

The Trustee Board continues to search for alternate trustees.

Susan voted to adjourn the meeting at 8:36, seconded by Karen, and the motion passed.

**Next Meeting at BPL July 20, 2021 at 6:30 pm**