

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
August 16, 2022

Present: Trustees: Susan Gaudiello, chair, Leigh Elliott, Susan Frankel, Karolina Bodner, Robert Drew, Karen Towne, Lydia Cupp. Library Director, Melissa Huette. Select Board Representative, George Bailey. Absent: Trustee Alternates: Sam Ronda and Melanie Haley.

The meeting was called to order at 6:30 pm by Chair Susan Gaudiello.

Susan F. made a motion to approve the public BPL Trustee Meeting minutes from July 19, 2022, seconded by Lydia, and the motion was passed.

Susan F. made a motion to approve the Special BPL Trustee Meeting from Aug. 2, 2022, seconded by Robert, and the motion was passed.

Donations: Karen made a motion to accept donations of \$320.59, seconded by Lydia, and the motion passed.

Treasurer's Report: Susan presented the Treasurer's Report. She is completing research on a tiered approach for reinvestment of the Treasury Bond that has matured and will present her recommendations at the September meeting. Karen made a motion to accept the Treasurer's report, seconded by Robert, and the motion was passed.

Select Board Report: George Bailey reported that information for the Special Deliberative Session on August 20th at 9am is posted on the Town website. The Strategic Planning Goals are posted on the Town website, as well as on the BPLibrary website.

Friends's Report: Lydia presented the draft of the Friends MOU (Memorandum of Understanding) between the Friends and the Trustee Board. Karolina made a motion to accept the Friends and Trustee MOU, seconded by Susan F. , and the motion passed. Lydia reminded Board that the Friends mum fundraiser orders are now being collected at the Library and on the Library website and plants will be delivered on September 10.

Foundation Update: Karen presented the proposal to apply as a recipient of the Lions' Club Poker Club Non-Profit Sharing. The Board unanimously agreed to support this fundraising proposal. The next Foundation meeting is Tues., Sept. 6, 2022.

Director's Report:

Susan F. made a motion to accept the revised ILL Policy, seconded by Karen, and the motion passed. The ILL Policy is posted on the Library website.

*Susan F. made a motion to spend up to \$1000 on a new Director's laptop including service, seconded by Lydia, and the motion passed.

*Robert made a motion to hire the Morning Desk Clerk, Susanne Dombkouski, contingent on the background check clearance, seconded by Susan F., and the motion passed. Special effort was made to hire a person with the necessary skills along with schedule flexibility.

- Robert made a motion to hire Ben Williams for a temporary part time position, contingent on background check results, seconded by Susan F., and the motion passed.

Old Business: Susan G. will be posting the agenda for the Sept.13 meeting at 6 pm of the Trustee Board, Foundation and Friends, including public input on plans for our new library. It will include the updated CIP estimated cost from Jason of SMP architects.
A proposed Library Open House in the fall will also be discussed.

New Business: Robert made a motion to extend the Library Director's contract to March 2023 to coincide with her hiring date, seconded by Karen, and the motion passed.
*There was a discussion of a schedule to accommodate monthly staff meetings and time for projects, staff training, etc.
Leigh made a motion to close the Library for staff meetings the 1st Monday of each month except July and September , seconded by Robert, and the motion passed.
*A Special Trustee Board meeting will be held on Sept. 6, 2022 at 5:30 to discuss the 2023 Library Budget.

Non-Public Session: Robert made a motion to go into non-public session at 8:25 according to RSA 91-A:3, II(a) and RSA 91-A:3, II(c), seconded by Karen, and the motion passed by a roll call vote.
Lydia made a motion to leave non-public session at 8:54, seconded by Susan F., and the motion passed.
Robert made a motion to seal the non-public meeting minutes, seconded by Susan F., and the motion passed by a roll call vote.

Adjourn: Susan made a motion to adjourn at 8:58, seconded by Leigh and the motion passed.

Next Special Trustee Board Meeting Tues., Sept. 6, 2022 5:50pm
Special Foundation, Friends and Trustee Board Meeting Tues., Sept 13, 2022 6pm
Monthly Trustee Board Meeting Sept. 20, 2022 6:30 pm

Minutes recorded by Karolina Bodner, Secretary