

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
January 18, 2022

The Trustee meeting was held in person at the Barrington Library with zoom option available..

Present: Trustees: Leigh Elliott (on zoom), Susan Frankel, Karolina Bodner, Lydia Cupp, Karen Towne (on zoom). Melissa Huette (Library Director). Joyce Cappiello, Trustee Alternate, Sam Ronda, Trustee Alternate. George Bailey, Select Board Representative. Roger Gingrich, Foundation chair, attended until 7:20. Absent: Trustee Robert Drew..

The meeting was called to order at 6:34 pm by Chair Leigh Elliott.

Joyce made a motion to approve the public meeting minutes from Dec. 21, 2021 with edits, seconded by Susan, and the motion was passed.

Susan made a motion to accept donations of \$1338, seconded by Lydia, and the motion was passed.

Treasurer's Report: Susan presented the Treasurer's Report with summary charts for the year 2021.

Lydia made a motion to accept the Treasurer's Report, seconded by Karolina and it was passed.

Public Comments: George mentioned that the Select Board has completed the review of Budget Reports from all Town departments and finalized the budget to be presented at the Deliberative Session on February 5th, and he urged Trustees and the public to attend the Deliberative Session.

George also stated that he plans to ask Conner MacIver, Town manager, about the possibility of creating a 2nd handicapped space in the Library parking as one was lost due to placement of the storage shed. Melissa did also state that the Library is in compliance with one space due to size.

Project Update: Leigh reminded the Board of the Tuesday, January 25 meeting with SMP Architecture at the Barrington Library 6:30pm. Leigh will contact Jason about the probable cost for this meeting.

Susan made a motion to cap the cost of the SMP meeting at \$2000, seconded by Sam, and the motion passed.

Friends report: Lydia stated that there is no news to report. The next Friends meeting is Wed., January 26 by zoom at 7pm.

Foundation update: The next meeting is Feb 1st.

Director's report:

Karolina made a motion to expend \$110 to renew Amy Inglis' Notary Public Service (\$75) and estimated \$35 for supplies, seconded by Lydia, and the motion passed.

The Trustees and Melissa will continue to research a proposed staff tuition reimbursement policy, checking with other libraries and Town departments. Staff will be surveyed about

courses, training and webinars they might like to attend.

Melissa presented a proposal to have the library close one day quarterly for professional development, staff meetings and training such as CPR. Melissa will present a more detailed plan at the next Board meeting.

Holiday policy: In 2022, Christmas and New Year's Day will land on Sunday. Susan made a motion to have the BPL closed on the Monday after Sunday holidays, seconded by Joyce, and the motion passed.

Overdue book policy: Susan made a motion to approve the updated 30 day letter according to RSA202A-25, seconded by Lydia, and the motion passed. This updated Book Policy will be posted on the website.

Melissa reviewed the overview of the Library narrative that will go into the published 2021 Town Report and noted Board edits. This report had an added emphasis on the Tricentennial celebration and ways the Library may participate. Old photos, historic events and stories are requested with a possibility of archiving them for future patron access.

COVID Update: Quarantine guidelines have been changed to require only 5 days for vaccinated people. The Select Board will also be reviewing COVID protocol.

Old Business:

Susan made a motion to name the wall Art Gallery in honor of Marie Harris and Charter Weeks, and that April Poetry Month be named in Marie's honor. The motion was seconded by Sam and it was passed. Details about a plaque and concurrent events in their honor will continue to be discussed.

Board vacancies: The Trustees will continue to search for candidates for Trustee and Alternates. The candidate filing occurs January 18 to 27 with special hours on Jan. 28 from 3:00 to 5:00.

New Business:

The Trustees were reminded of the importance of attending the Deliberative Session on February 5th. The Session will be in person and on zoom but those attendees will not have opportunity to speak.

Joyce made a motion to adjourn at 8:17, seconded by Lydia and the motion passed.

Next meeting February 15, 2022 at 6:30

Minutes recorded by Karolina Bodner, Secretary.