

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
June 20, 2023

Present: Trustees: Chair Susan Gaudiello, Susan Frankel, Karolina Bodner, Robert Drew, Lydia Cupp, Karen Towne. Trustee Alternate Melanie Haley. Present on zoom: Leigh Elliott. Library Director, Liz Bolton. Recreation Director Jess Tennis.

The meeting was called to order at 5:30 pm by Chair, Susan Gaudiello. Susan announced that Trustee Leigh Elliott is attending on zoom.

Minutes: Robert made a motion to accept the 5/16/23 Trustee Meeting Minutes, seconded by Susan F., and the motion passed. Susan F. made a motion to accept the 5/2/23 Special Trustee Board Minutes, seconded by Robert, and the motion passed.

Donations: Karen made a motion to accept the May donations of \$96.40, seconded by Susan F., and the motion passed.

Treasurer's Report: Susan gave a report on the May Trustee and Director's Financial Accounts. Lydia made a motion to accept the Treasurer's report, seconded by Karen, and the motion passed.

Susan reported that a donation of \$1000 to purchase books was made to the Library in 1980, and is maintained through the Trustee of Trust Fund. It is now is now valued at \$1053.

Susan F. will look into transferring the funds to the Library account.

Robert made a motion to approve Susan F. to research the transfer of the donation to the Library from the Trustee of Trust Funds to purchase books, seconded by Lydia, and the motion passed.

Select Board Liason: Dan Mannshreck, the newly appointed representative, reported that the Board will have a Strategic Planning work session which will include discussion of the Library bond and town facility needs.

The next regular meeting of the Select Board will be July 11.

Friends' Report: Lydia reported that, thanks to many volunteers, the June 3 plant sale raised \$4288 and \$520 from donations for books. \$50 was also received for new Friends memberships.

Preparations are now proceeding for the Books in Bloom fundraiser which will occur 5:30 to 7 at the opening celebration for the Summer Reading Program on Friday, June 23. There will be a silent auction for 5 professional bouquets, many bouquets made by the Friends, Barrington Bloomers, and Library staff Kate and Alex, and all will have an accompanying book.

Foundation Update: Susan G. reported that the Foundation is forming two teams to develop marketing and fundraising plans. Jackie Cilley led a discussion based on her experiences teaching marketing at UNH.

Susan G., Roger, Foundation chair, and Library Director, Liz will visit the new Peterborough Library to discuss the successful fundraising and vote to approve their new building.

Director's report: Liz gave an overview of current library programming which can be seen on

the Library website, highlighting the Summer Reading Program beginning June 23.

*Susan F. made a motion to approve the revised job description for Cataloging & Technical Services Librarian, seconded by Robert, and the motion passed.

*Susan F. made a motion to approve the updated Library Materials Policy, seconded by Karen, and the motion passed.

*Susan F. made a motion to approve the updated Collections Development Policy, seconded by Lydia, and the motion passed.

*Lydia made a motion to approve the revised library hours to include extending Tuesday hours to 8pm to accommodate more evening programming and closing one hour earlier on Thursdays, seconded by Karen, and the motion passed. These changes will begin after Labor Day.

*Discussion began on the possibility of sending out a marketing mailer in the fall about Library services to inform Barrington residents who may not access social media.

Library Building Project:

Robert made a motion to approve the SMP Architects contract, seconded by Susan F., and the motion passed.

*Susan reported that the Building Committee had their first meeting which included a site inspection. The future meetings will be on July 6, 17, and August 8 at 5:30. The committee is aiming to present its report to the Select Board by mid October following approval by the Trustees.

New Business:

Susan G., Susan F. and Melanie will work on details for a Trustee Board Strategic Planning Workshop aiming for early August.

Robert made a motion to adjourn at 7:20, seconded by Lydia, and the motion passed.

Next Meeting July 18, 2023 at 5:30 pm

Minutes recorded by Karolina Bodner, Secretary