

Barrington Public Library
Board of Library Trustees Meeting Minutes - Approved
March 21, 2023

Present: Trustees: Chair Susan Gaudiello, Susan Frankel, Robert Drew, Lydia Cupp, Leigh Elliott, Karen Towne, Trustee Alternate Melanie Haley, Library Interim Director Wendy Rowe.

Absent: Karolina Bodner.

The meeting was called to order at 5:30 pm by Chair Susan Gaudiello.

Minutes: Susan F. made a motion to accept the Feb 21, 2023, Trustee Meeting Minutes, seconded by Melanie, and the motion passed.

Donations: Susan F. made a motion to accept the donations of \$ 222 in February, seconded by Lydia, and the motion passed.

Treasurer's report: Susan F. presented an update on the February financial accounts. Lydia made a motion to accept the Treasurer's report, seconded by Robert, and the motion passed. A motion was made to add incoming Library Director, Liz Bolton to the bank account.

Motion made by Robert and seconded by Lydia, motion passed unanimously by the Trustee Board.

Friends Report: Lydia reported that the Friends are actively planning for the Open House event, which will take place on April 15th from 11AM-2PM. The event will include: games, a StoryWalk, door prizes, a scavenger hunt, a book reading by Rick Walker, a children's book author, refreshments, passes to local venues. The event is sponsored by David Ransom from Edward Jones.

Foundation Update: Susan G. presented an update on the Listening Session planned for March 25th at the ECLC. Roger Gingrich is writing a grant for the National Endowment for the Humanities. Trustee members asked that minutes from the BLF be forwarded to them. Susan G. will forward them to members when received.

Interim Director's Report: Wendy reported that Marcotte Flooring attributed the rug issue to the door catching on the newly installed rug. Jim Anderson repaired the door. Wendy stated that she will re-notify Marcotte and recommend that a wider rug edge be installed. Wendy explained the need to update to a Zettle Terminal to take payments through debit/credit cards. Paypal is discontinuing this service. The price is \$199. The current people counter is malfunctioning, so library counts have been inaccurate. Prices for an updated wireless people counter range between \$500-799. The new system will track more data. Susan F. made a motion to approve the withdrawal of \$1,100 from the Technology Capital Reserve fund. Motion seconded by Lydia. The motion was approved unanimously by the board.

The request will be submitted to the Trustees of the Trust funds once the research is complete.

Wendy reported on snow removal experiences with current contractor. Discussion about plans for next winter. Movement of storage shed from current location would facilitate the ability to plow sidewalk without blocking shed door. Plan is to ask Conner, Town Administrator for input re: solutions. Shed relocation would be earmarked for a fall project. Donation of rototiller to Library of Things discussed and dismissed by board due to liability.

Old Business: Susan F. reported that the subcommittee working to review and suggest edits to the current Personnel Policy is working to create one policy for the town. It is expected that certain exceptions will have to be made for different departments.

New Business: NHLTA conference will be held on May 9, 2023. Registration is \$50. The library budget covers attendance for Trustees and Library Director. Scholarships are also available through NHLTA. Wendy suggested that Trustees submit for payment as one submission for town reimbursement. Discussion about posting Trustee Meeting Agenda on library website and on library info board at entrance. Trustees agreed that agenda will be posted going forward.

Library Building Project: Susan G. reported on upcoming Listening Session. So far 30 people have registered to attend, 4-6 children. Childcare will be provided. A 30 minute power point presentation of the library survey will start the event, followed by steps in the process prior to next March, then rotations through the 4 sections: site, exterior design, space for activities, sustainability, community needs. A debriefing will be held with the facilitators and scribes at the library, immediately after the event, to summarize the input. Susan G. discussed potential Building Committee Members for the library project. SMP Architects recommends 5-7 members.

Special Meeting: A joint meeting will be held on May 2, 2023 at 5:30 pm with the Friends and BLF leadership and the Trustees to decide on a site for the new library. Purpose: General discussion with group, followed by Trustees vote for site.

Nonpublic Session: A motion was made by Susan G., seconded by Susan F. to enter into nonpublic session at 6:40 pm. Motion passed. Motion to leave nonpublic session and return to public session made by Robert and seconded by Melanie at 7:05 pm. Passed by Trustees.

Leigh made a motion to adjourn public meeting, seconded by Robert, and the motion passed.

Meeting adjourned at 7:10 pm

**Next BPL Trustee Board Meeting April 18, 2023 at 5:30pm
Election of Officers**

Minutes recorded by Karen Towne, Trustee