

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
May 16, 2023

Present: Trustees: Chair Susan Gaudiello, Susan Frankel, Karolina Bodner, Robert Drew, Lydia Cupp, Karen Towne. Trustee Alternate Melanie Haley. Library Director, Liz Bolton. Recreation Director Jess Tennis.
Absent: Trustee Leigh Elliott.

The meeting was called to order at 5:30 pm by Chair, Susan Gaudiello. Susan announced that Melanie will be voting in place of absent Trustees..

Minutes: Susan F. made a motion to accept the 4/18/23 Trustee Meeting Minutes, seconded by Lydia, and the motion passed. Susan F. made a motion to accept the 5/2/23 Special Trustee Board Minutes, seconded by Lydia, and the motion passed.

Donations: Karen made a motion to accept the April donations of \$290.35, seconded by Susan F., and the motion passed.

Treasurer's Report: Susan gave a report on the April Trustee and Director's Financial Accounts. Lydia made a motion to accept the Treasurer's report, seconded by Karen, and the motion passed.

Melanie made a motion to accept the re-adoption of the Investment Policy, seconded by Lydia, and the motion passed.

The NHLTA Membership renewals are due July 1st . Susan F. will update the information and submit the forms.

Select Board Liason: Dan Mannshreck is the newly appointed representative but is unable to attend this meeting due to vacation..

Friends' Report: Lydia reported on preparations for the Plant Sale set up June 2nd 2:00, and the sale on Saturday, June 3rd 8 am to 12 at the American Legion parking lot on Rt. 9. The poster can be viewed on the Library website and at community locations. If someone needs help digging up and potting plants, please contact Lydia. Extra pots are available outside the library for perennial plants to be donated.

*Information for the Books and Blooms fundraiser on Saturday, June 23 can also be found on the Library website. It will be held at 5:00 at the opening of the Summer Reading Program.

Foundation update: Susan G. reported that the NEH grant application for the new library funding will be submitted on May 16 and includes letters of support from the Barrington Historical Society, the Select Board and the Recreation Department.

Director's report: Liz reported that the all Library policies will be reviewed and updated over the coming months.

The job description draft for the Cataloging and Technical Services Librarian was reviewed and will be edited and presented to the Board for approval.

After reviewing the existing Library Donations Policy, a donation of a raffle item from a community member was gratefully acknowledged but declined.

The Wireless People Counter has been installed to provide more accurate statistics of library

visits. The plexiglass barrier has been removed from the circulation desk area. The Large Print Books have been moved closer to the front entrance for easier access. The Barrington Bloomers cleaned up the Library gardens on April 30. The rug has been placed under the tent so Wendy can conduct storytime and other activities outside.

- The staff is doing cross training of the Inter-Library-Loan procedures, to allow for coverage flexibility.

Old Business: Library Building Project

Susan G. and Foundation President, Roger Gingrich made a presentation to the Select Board on May 8th updating current progress and decisions. The Select Board voted to support the NEH grant application.

Susan F. made a motion to accept the Charge to the Building Committee and appoint the seven members, seconded by Lydia, and the motion passed.

The Building Committee members are: Susan Gaudiello, Library Director, Liz Bolton, Foundation President, Roger Gingrich, Select Board Vice Chair, James Saccoccia, Friends member, John Cafasso, and community members, Ed Gettis and Colin Williams.

New Business: The technicalities are being worked out to make the Trustees, Conservation Committee, and Recreation Department meetings available online. Once the process is worked out, training will be provided for staff before an expected fall start up date. It will include Public Comment Policies and Guidelines.

*The Trustees who attended the NHLTA Conference May 9th will provide written reports with notes on the workshops attended.

*Trustees will consider dates and agenda for a future Strategic Planning Workshop.

Susan F. made a motion to adjourn at 7:19, seconded by Karen, and the motion passed.

Next BPL Trustee Board Meeting is June 20, 2023 at 5:30

Minutes recorded by Karolina Bodner, Secretary