

Barrington Public Library  
Board of Library Trustees Meeting Minutes APPROVED  
September 19, 2023

**Present:** Trustees: Chair Susan Gaudiello, Leigh Elliott, Susan Frankel, Karolina Bodner, Robert Drew, Lydia Cupp, Karen Towne. Trustee Alternate: Melanie Haley. Library Director, Liz Bolton. Select Board Representative, Dannen Mannschreck.  
Prospective alternate, Ezra Hodgson.

The meeting was called to order at 5:30 pm by Chair, Susan Gaudiello.  
There was no public comment.

**Minutes:** Lydia made a motion to accept the 8/19/23 Trustee Meeting Minutes, seconded by Susan F., and the motion passed.

**Donations:** The Library received an anonymous donation of \$2000. Robert made a motion to accept the August donations of \$2,201.50 seconded by Karen, and the motion passed.

**Treasurer's Report:** Treasurer Susan F. reported on the August expenditures and interest accrued for the Trustee and Library accounts. Lydia made a motion to accept the August Treasurer's report, seconded by Leigh, and the motion passed.  
Susan presented the interest rates available for the CD maturing on September 26, 2023. After discussing the various options, Robert made a motion to reinvest the CD including accrued interest on 9/26/23 for 4 months at the rate of 4.32% , seconded by Lydia, and the motion passed.

**Select Board Liaison:** Dan Mannschreck reported that the Select Board will begin Budget considerations at the beginning of October. Susan G., Susan F. and Liz will present the Library budget to the ABC (Advisory Budget Committee) on Oct. 31 and to the Select Board on Nov. 6th. The ABC will review the budgets presented and send its recommendations to the Select Board. Proposed warrant articles will be presented at the end of the budget process.

**Library Building Project:** Susan G. reported on the quest for the Town to purchase the former Frisbee Healthcare Center property to be used for a new library building.

\*Susan F. made a motion to approve the SMP invoice for July and August of \$10,735 for a preliminary design for the new library and renovation of the current library building for use by the Recreation Department. Lydia seconded the motion and it passed.

\*Susan F. made a motion to approve the updated design by SMP for a new library in the former Frisbee Healthcare Center, seconded by Karen, and the motion passed.

\*The Trustees decided to move their Oct. 17 meeting to Wed., Oct. 25 to review the proposed cost of the new building project.

**Director's Report:** Liz presented the line item changes to the 2024 library budget.

Susan F. made a motion to transfer \$2150 from the Salary Line to:

1. add \$150 to the Postal Budget Line
2. add \$1000 to the Book Maintenance Budget Line
3. add \$1000 to the Library Equipment Maintenance Line.

The motion was seconded by Lydia and it was passed.

The next staff meeting is planned for Oct. 2, 2023 at 9am.

**New Business:**

The Library follows the Town calendar for most holiday closings.

\*Susan F. made a motion to close the Library on Dec. 24 and 25<sup>th</sup>, 2024, seconded by Karen, and the motion passed.

\*The Board reviewed HB 321 relative to Sealed Minutes of Non Public Sessions.

It was decided that Susan F. and Karolina will review Sealed Minutes dated more than 10 years ago and propose a process to comply with the law going forward.

\*Susan G. and Susan F. will conduct the 6 month evaluation of the Library Director. Liz will do a self evaluation.

**Old Business:**

Ezra will present his Alternate request form to the Select Board for review. The SB will vote on his appointment the following meeting.

The Library would like to recruit a 3<sup>rd</sup> Trustee Alternate.

\*Trustee Meetings will be available online starting in October using TEAM technology. Lydia has offered to manage public input via the Teams software.

**Friends Report:** Lydia reported that the Mums Fundraiser was a great success and raised about \$1200.

Susan F. made a motion to Adjourn at 7:05, seconded by Robert, and the motion was passed.

(changed date) **Next Trustee Meeting Wed., October 25, 2023 5:30 pm**

Minutes recorded by Karolina Bodner, secretary