

Belmont Public Library Trustee Meeting Minutes

Date: Monday, October 12, 2021

Called to order at 6:05 pm

Present: Mary Charnley, Terry Elliott, Diana Johnson, Eileen Gilbert (library director)

Mary made a motion to accept the director's report, financial report and September meeting minutes. Diana seconded. All passed.

Old Business

Budget 2022: Eileen will attend the meeting with selectmen October 22 at 10AM. Mary asked if they could meet in the evening to accommodate the trustees who are unavailable to meet in the morning.

New Business

Equipment- three chromebooks are out of their update period and should be replaced. Diana asked if a request for funds to replace these could be made from the Sargent Fund. Eileen had thought we might request funds to refresh the preschool kits.

Mary asked about any holiday programming being planned. Eileen will check with R. McCant to coordinate.

Mary asked if any policies need updating. Eileen saw that the personnel policy was last updated in 2017 and will ask if the town's policy has been changed.

Adjourned at 6:36 pm.

Next meeting: Monday, November 8 at 6pm

Respectfully submitted by Diana Johnson

**Belmont Public Library
Special Meeting
Minutes**

Date: Saturday, October 30, 2021

Called to order at 10:33 AM

Present: Mary Charnley, Terry Elliott, Diana Johnson, Eileen Gilbert (library director)

This meeting was called to revise the 2022 proposed budget that had been submitted to the selectmen. The budget has increased mainly due to a change in staffing position. The previous full time library assistant position was changed to a children's librarian position. The trustees know that children and families make up a large percentage of library patronage and it is important to meet the needs of this group. Thoughtful programming for children and families will strengthen overall library patronage. While our library has been working diligently to do this, the trustees believe that a position dedicated to this group would be beneficial and would leave the library director with more time to devote to all other aspects of managing the library.

In order to accommodate the new position, approximately \$7,500 was cut from the general expense line. We will continue to look ways to pare down the budget should further cuts be necessary.

Adjourned at 11:29 AM.

Respectfully submitted by Diana Johnson