

**Belmont Public Library  
Trustee Meeting Minutes  
Monday, November 9, 2020**

**Present:** Mary Charnely, Gail Thomas, Diana Johnson and Eileen Gilbert (library director)

Called to Order: 5:04

Reports

Gail made a motion to accept the Director's report and the financial report. Diana seconded and the motion passed.

Gail made a motion to accept minutes for last month's meeting. Diana seconded and it passed.

Old Business

Eileen verified the insurance coverage of the library. It is satisfactory.

Mary asked about returns of all materials lent out during spring quarantine. Three certified letters could not be delivered as patrons are no longer there.

New Business

Strategic Planning- We will begin the process of developing a strategic plan involving an expansion 2021-2025. This should be completed within the next 3 months.

Friends of the Library have complete application for non-profit status. The library will pay the \$260 fee.

Adjourned 5:35

Next meeting: December 14, 2020, 5pm

Respectfully submitted by Diana Johnson