**Belmont Public Library**

**Trustee Meeting Minutes**

**Tuesday, October 13, 2020**

**Present:** Mary Charnely, Gail Thomas, Diana Johnson and Eileen Gilbert (library director)

Called to Order: 6:09

Reports

Mary made a motion to accept the Director’s report and the financial report. Gail seconded and the motion passed.

Gail made a motion to accept minutes for last month’s meeting, the budget meeting and the non- public session regarding personnel. Diana seconded and it passed.

Old Business

2021 Budget- is ready for presentation to the town selectmen at next Monday’s meeting at the mill (10/19 about 11:30 AM). Eileen, Mary and Diana will attend.

Other- library insurance- tabled until next month.

New Business

$29,000 from the library’s compensation line item will be returned to the town due to the furlough of employees at the start of the pandemic.

There was a discussion about raises for the assistants in order to bring these more in line with area libraries and other similar positions. These will begin in April as they are part of the new budget.

Pandemic Policy- Eileen shared the policies of 2 NH libraries found on the NHLA website. Discussion followed about decision to close, staffing. Eileen will create a policy based on the discussion and it will be finalized at a special policy meeting 10/19 5 pm.

Diana made a motion to rehire Sara Frost as reference librarian. Mary seconded it and the motion passed.

Adjourned 7:15

Next meeting: November 9, 202o, 5pm

Respectfully submitted by Diana Johnson