

Town of Belmont Library Trustees

Wednesday June 22, 2022

Mary Charnley, Tarry Elliott, Shela Cunningham, Hillary Ciampi-Horn

Jessica Ellis-Hopkins – absent (excused)

Eileen Gilbert – Director

Meeting Called to order: 6:01pm

Hillary brought up that documented and posted minutes from the website that are downloaded appear to be able to be edited. After a quick test it shows that while the change can be saved on the word document itself it would not save that change to the website document. Hillary suggested that the minutes be printed then scanned back into a computer so they can be saved on the website as a pdf instead of a word document.

Brainstorming about the Youth services librarian position that needs to be filled. Mary feels that to wait until the end of August is too long of a wait and that someone is needed sooner. If someone is hired at part time, they could be offered fulltime after the new budget for 2023 comes.

Mary makes a motion for Eileen to post an add for a Youth Services “librarian” to seek out qualified individuals for \$17.00 per hour at 32 hours per week. Shela seconded, all in favor.

Eileen will bring the applications back to the board for consideration.

Hillary makes a motion to make these changes as stated. Shela seconded, all in favor.

Eileen will make suggested changes to the Youth Services Librarian Statement of Duties before advertising the position.

TA Jipson said for the attorney’s fees a deduction of \$1,659.06 will be made from the \$9000.00 general budget allotment. We will discuss this at our next meeting.

The time clock was delivered on June 21, 2022. It will be implemented on Saturday 25, 2022.

The oil gauge was replaced on 6.22.22.

Mary made a motion to adjourn Shela seconded, all in favor.

Meeting adjourned at: 7:20pm