

Jessica Ellis-Hopkins, Terry Elliott, Shela Cunningham, Hillary Horn, Mary Charnley  
Eileen Gilbert – Director

Call to order: 6:12pm

**Reports:**

Directors Report: The amazon credit will be switching to Amazon directly since they will be dissolving their relationship with SyncB.

Budget meeting is Oct. 27 at 6pm

Mary makes a motion to accept the October's directors report. Jessica seconded. All in favor.

Mary makes a motion to accept Oct 12<sup>th</sup> meeting minutes. Jessica seconded. All in favor.

**Financial Report:**

Breezeline is being paid for out of computer supplies there are very limited funds available for this account so there is concern as to the ability to continue to pay from that line item. If there are any other expenses from that line item, we will end up going over budget there.

There is about \$400 left in professional development with no other expected expenditures. We might be able to use that to fill in the gap for the computer supplies line item.

Mary makes a motion to accept the financial report Terry seconded all in favor.

**Old Business:**

After talking to Patrick about the pillars Bob Ferguson looked at it to give us his resident opinion. He described the pillars are original to the library so they would be difficult to replace. He had an idea to contact some auto body shops, someone who specializes in welding to see if they could give us an opinion on how to weld the pieces or being able to remake one to put it around what is already there and weld it together.

Shela and Jessica went over to the Bank on Friday and waited for a half an hour. The manager of the bank apologized and said she couldn't reach the person for the drilling. She offered to call us when she heard from them. It has been six days since then and we have yet to hear any word. Jessica will call her again tomorrow (Friday October 21) to let her know that if she doesn't hear from them by a certain deadline, she will be going above the managers head to get the drilling done on the safe deposit box.

Nonpublic Session called to order: 7:04pm

Nonpublic Adjourned: 7:44 pm

Public session reconvened: 7:44 pm

Hillary Makes a motion to seal the nonpublic minutes and the detail statement of legal fees from DRUMMOND/WOODSUM law firm, based on the information affecting adversely the reputation of any person other than a member of this board. Jessica seconded.

ROLL CALL:

Mary: yes

Hillary: yes

Terry: yes

Shela: yes

Jessica: yes

Motion passes

**New Business:**

Write ins on timecards signify things like Holidays or seminars.

Mary saw that if a library is funded by a town budget and there is no money from the town to fund it they can always choose to disarm it or close the library.

Mary asked Eileen to check with TA Jipson to find out if she's requesting other town funded departments to do mandatory Primex videos.

Jessica will have a formal policy for the Duffy Fund requests.

Eileen wants to know what we want her to do about upcoming Holidays. Full time employees are supposed to get paid holiday for voting day. Which has never been used before. The town is moving this date to December 23<sup>rd</sup> instead of it staying election day. She wants to know if that is something the library should copy them on or if she should take Tuesday November 8<sup>th</sup> off for voting day. She is okay with either decision. She would like December 24<sup>th</sup> off because Christmas Eve tends to be very slow. Last year the only people in the building all day during Christmas Eve were the employees.

Mary makes a motion to have Eileen work November 8<sup>th</sup> Election Day with a paid day off December 23<sup>rd</sup> and the library will be closed from December 23<sup>rd</sup> through December 26<sup>th</sup>. We are following what the town is doing. Hillary seconded. All in favor.

She also wants to know if we want to follow the town in closing early the day before Thanksgiving. The selectman makes that decision about a week beforehand so it's not a definite that it will happen this year, but she wants to ask just in case. She recommends a 10 to 3 schedule.

Hillary makes a motion to have the library open from 10 to 3 on the day before Thanksgiving. 11/23/22 Shela seconded all in favor.

Meeting adjourned: 8:13pm

Next Meeting: November 10<sup>th</sup> 6pm

*Mary Charnley*  
Mary Charnley

*Jessica Ellis-Hopkins*  
Jessica Ellis-Hopkins

*Terry Elliott*  
Terry Elliott

*Hillary Horn*  
Hillary Horn

*Shela Cunningham*  
Shela Cunningham