

Belmont Public Library
Belmont Public Library Trustees Minutes
Monday, January 9, 2023

Attendance: Eileen Gilbert, Director
Terry Elliott, BPL trustee
Mary Charnley, BPL trustee
Jessica Ellis-Hopkins, BPL trustee
Shela Cunningham, BPL trustee
Hillary Horn-BPL trustee

Call to order: 6:11pm

The new Duffy Fund policy has been re-signed and one copy will be sent to the trustee of trust funds and one to be placed in the Lib policies.

Hillary makes a motion to accept December 12th meeting minutes, Jessica seconded all in favor.

Eileen will ask TA Jipson in writing if the library needs to check with the town before applying for grants since all other departments have been asked to do so.

Mary makes a motion to accept the directors report as written, Jessica seconded, all in favor.

The financial situation is being monitored closely to ensure funds are available for us in "just in case" situations for oil and electricity. As of 1/9/23 there are enough funds in other budgeted line items just in case there are unexpected charges or increases.

Eileen will get a hold of a statement from Stafford Oil so we can try to figure out our fuel usage for the year.

Mary makes a motion to accept the financial report Hillary seconded all in favor.

NEW BUSINESS:

Town Website:

Mary noticed on the website that everyone's minutes are posted except the library's on the town website. Eileen emailed Colleen Akerman about it and it waiting to hear back. Colleen will be updating staff on the town website also.

Mary thinks Eileen should be at Selectboard meetings as a representative for the Library whether in person or over Zoom.

Duffy Fund:

THE BALANCE AS OF THE END OF 2021 WAS 513,252.85. BUT WE CAN ONLY SPEND THE INTEREST WHICH IS 160,276.07 WITH APPROVAL OF THE TRUSTEE OF TRUST FUNDS. THE NEXT MEETING FOR THE DUFFY FUND IS ON MARCH 23 AT 4PM ON THE 4TH FLOOR OF THE BELMONT MILL. IT IS A PUBLIC MEETING THAT THE BANK OF NH ATTENDS. If the select board or anyone else questions how much there is in the Duffy Fund they can look at the annual report or contact the trustee of trust funds.

A plan needs to be made to figure out how we are going to use what we have and how we go about fixing what we have now.

Carpet:

The carpet in the downstairs needs to be replaced. BPS needs to be contacted to come in and look at it to get an idea of what it would cost to fix the flooring. Eileen will dig up the paperwork for the drain installation and downstairs renovation and email it to the trustees before our next meeting.

Furnace:

Someone is coming Wednesday at 9:45 to check the furnace. An emergency meeting will be scheduled if necessary.

Copies of missing pages or Duffy Fund documents need to be brought to Northway Bank and put in the safe deposit box. The town hall also has copies of the documents for the Duffy Fund.

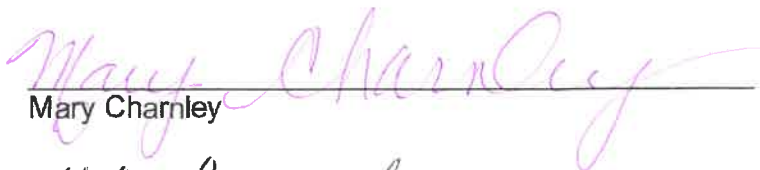
Mary will email TA Jipson and request that the trustees get a meeting with the selectboard regarding the library building plans and Duffy Fund information.

Town emails are \$17 per account. \$85 for all 5 trustees to get town email accounts. We will not be town emails at this time.

Jessica is still waiting to hear back about the columns.

Next meeting: January 31, 2023, 6pm at Belmont Public Library

Meeting Adjourned: 8:12pm



Mary Charnley



Shela Cunningham



Hillary Horn



Terry Elliott



Jessica Ellis-Hopkins