

Belmont Public Library  
Belmont Public Library Trustees Minutes  
Tuesday, April 4, 2023

Attendance:

Terry Elliott, BPL trustee  
Mary Charnley, BPL trustee  
Jessica Ellis-Hopkins, BPL trustee  
Shela Cunningham, BPL trustee  
Hillary Horn-BPL trustee  
Rebecca – Youth Services Librarian

Call to order: 6:09pm

Reports:

Hillary makes a motion to accept March 7 meeting minutes Jessica seconded all in favor.

The second page, 2<sup>nd</sup> paragraph needs to be amended to read NHLA instead of NHLTA since they are two different conferences.

Hillary makes a motion to accept March 11 meeting minutes after amendment, Jessica seconded all in favor.

Director Report:

The trustees would like to see the maintenance and technology logs in the next director's report.

The WIFI for the downstairs is not working at all for computers or phones. According to the tech everything was fine. He limited the amount of time a saved device hooks to the Wi-Fi to hopefully fix the issue but there has been no improvement.

Scrooge and Marley is April 11.

Mary makes a motion to accept the director's report, Jessica seconded all in favor.

Financial Report:

Check for Amazon Capitol services (amazon business prime in QuickBooks) marked as check #4354 voided in checkbook and then actually sent as check #4363 which is not on the QuickBooks report.

Both types of reports need to continue until all kinks have been worked out of QuickBooks reporting.

Jessica made a motion to accept the financial report Terry seconded all in favor.

## Old Business

### Food Drive:

2 bags of groceries were given to Saint Joseph's Food Pantry.

### Workshops:

Mary approved the request for Eileen to attend the Scrooge and Marley program April 11.

On 5/4 and 5/5 Eileen will attend NHLA for 16 hours. Rebecca will submit her request for the 5/5 conference. Staffing will be determined. Mary and Terry put in for the NHLTA on May 9. Shela and Hillary may also participate at that time as well.

BPS update tabled for next meeting.

### Columns update:

East coast welding came to check the columns and the plan is to buy a prefabricated column base to see if they match what is there.

Mary makes a motion to allow Eileen to spend up to \$250 on the credit card for 1 column base as a test. If it works reimbursement will be requested. Hillary seconded all in favor. Jessica will talk to Eileen about this decision.

Closing/snow day policy is all set.

The time clock is no longer beeping through troubleshooting.

### New Business:

Hillary makes a motion to accept the \$1165 check from the Sargent Fund. Shela seconded all in favor.

Jessica sent an email about her meeting with the Trustee of Trust Funds. We would like to see a presentation from her about it.

The library will be getting 2 new Chromebook with the NH State Library learning grant.

Meeting Adjourned: 7:49pm

### Upcoming meetings:

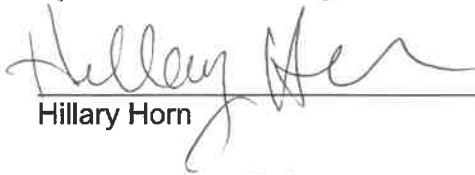
April 11, 2023, 6pm – Belmont Public Library

May 15, 2023, 6pm – Belmont Public Library

April 4, 2023

  
Mary Charney

  
Shela Cunningham

  
Hillary Horn

  
Terry Elliott

  
Jessica Ellis-Hopkins

