

Belmont Public Library
Belmont Public Library Trustee Minutes

Tuesday June 6, 2023 6:00pm

Attendance:

Mary Charnley

Hillary Horn

Terry Elliott

Shela Cunningham (Absent)

Jessica Ellis-Hopkins (Absent)

Eileen Gilbert: Library Director

Call to Order: 6:02pm

Reports:

May 15 minutes:

The ALA:LTC Grant amount in paragraph 5 needs to be amended to say \$10,000.00 instead of "10,00.00".

Directors Report:

The ALA:LTC grant check was deposited into the library savings account until it is needed.

Eileen is confident in her ability to keep the financial report with QuickBooks so she will be discontinuing use of the old method by the end of June.

Eileen has permission to cover whatever maintenance recommendations are made for the mini splits when they are cleaned on July 11.

Mary makes a motion to accept the director's report for May. Terry seconded, all in favor.

Financial Report:

There was a credit from the bank for \$32.05. That account is where the interest on the accounts goes. The \$87.00 is the extra petty cash that was deposited.

\$450 is the NHLA grant that needs to be accepted today which has already been deposited in the checking account.

Mary makes a motion to accept the financial report, Terry seconded all in favor.

Old Business:

Craft Table: Eileen ordered a craft table for the library. The columns that was ordered was the wrong size so it was returned and a new one was ordered.

Christopher Williams stopped by, and he said he has an intern this summer and can send them out to measure the incline of the walkway to see if we are ADA compliant.

Painting: Eileen has not spoken to anyone about that yet. She will contact the Preservation Alliance about the finish on the woodwork.

Eileen has 3 carpenters she can get recommendations from about the door and about relieving some of the pressure on the door. That will be part of the ADA grant.

The carpenter recommendations came from: NH preservation alliance (LORGNA) A local recommendation (KSD Custom Wood), Chesley Library (Lord Carpenter). When Eileen gets information, she will present it to the trustees.

Eileen needs to talk to someone at Northeast Door about the replacement of the device for the handicapped accessible. It's about \$3000 to replace with a similar device. She needs to go back and ask if there is an upgrade that can improve any issues.

Nonpublic/Sealed minutes Recap: Tabled until next meeting.

Fire inspection: The library passed the inspection.

New Business:

Hillary makes a motion to accept the NH State Library grant for \$450.00 for Chromebook, Mary seconded all in favor.

Eileen will be out of work on June 12 for Scrouge and Marley for 3 hours.

Mary makes a motion to split the \$70 fee in half for a total of \$35 Hillary to the Municipality Trustee Conference a check will be written in the amount of \$35 to the town of Belmont to cover that. This is split with the Cemetery Trustees. Terry seconded all in favor.

Other:

If Eileen can keep her ears open about the town switching internet service providers.

Rebecca and Eileen submitted the finalized summer reading program to the trustees.

Mary would like to try to get a performer at the band stand sometime in the fall. Eileen will check with the park and rec department to make sure there is no interference with their events.

Nonpublic (RSA 91-A:3 II (a-j))

Hillary makes a motion to enter nonpublic session RSA 91-A:3 II (a)

Roll Call:

Mary – Yes

Terry – Yes

Hillary – Yes

Nonpublic called to order: 7:01pm

Other persons present: Eileen Gilbert – Library Director

This nonpublic is to go over way to have staff coverage in the event someone is unable to come in.

Hillary makes a motion to leave nonpublic session, Terry seconded, all in favor.

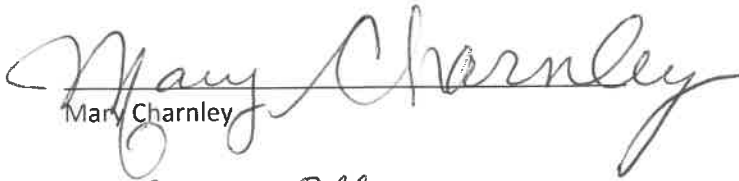
Motion passes.

Public session reconvened: 7:12pm

Hillary makes a motion to adjourn, Terry seconded, all in favor.

Next meeting:

June 20, 2023 6pm


Mary Charnley


Terry Elliott


Hillary Horn

