

Town of Belmont, NH  
**Belmont Public Library**  
**Library Trustee Meeting Minutes**  
October 7, 2023

**Attendance:**

Mary Charnley, BPL trustee  
Shela Cunningham, BPL trustee  
Terry Elliott, BPL trustee  
Hillary Horn-BPL trustee  
Eileen Gilbert, Director

**Call to order:** 10:07 am at the Belmont Public Library (BPL).

The primary purpose of this meeting was the possible replacement of the outside oil tank and inside furnace of the library. Mary motioned to authorize Irving Oil to do this work after we receive additional information from Irving. Hillary seconded and all voted in favor.

The discussion included the following action items:

1. Shela to contact Mike with several questions that were raised including:
  - a. Is the optional required rain cover for the tank included in the quote we received?
  - b. A request made for the warranty statement for the boiler and burner (not previously included).
  - c. Why is the manufacturer different (from what we currently have)?
2. Eileen to monitor any (potential) charges for pruning.
3. Shela to forward quotes to all the trustees.

It was noted that this work must be accomplished by Irving because they are the oil supplier of the Town of Belmont. In addition, there was discussion of the financial terms listed in the quotes, the requirements of the Trustee of Trust Funds to release funds for payment, and alternatives if we do not move forward at this time. Eileen indicated that the maintenance of the current furnace typically occurs in February.


No decision to move forward with the equipment replacement was made at the meeting. The Trustees are continuing to evaluate the proposal as more information is obtained. It was reiterated and agreed by all that our goal is to best meet the needs of the library's patrons.

Motion to adjourn made by Shela, seconded by Mary. All voted in favor.

**Meeting adjourned:** 11:10 am.

**Upcoming meetings:** The Selectmen's meeting of Tuesday, October 10 will include the BPL Budget. The next regular BPL Trustee meeting is Wednesday, October 11, 2023 at 6:00 pm at the library.

  
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Mary Charnley

  
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Shela Cunningham

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\*Hillary Horn

  
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Terry Elliott

\* Absent from 10/16/23 meeting