

Town of Belmont, NH
Belmont Public Library
Library Trustee Meeting Minutes
May 28, 2024

Attendance:

Mary Charnley, BPL Trustee
Shela Cunningham, BPL Trustee
Terry Elliott, BPL Trustee
Jessica Ellis-Hopkins, BPL Trustee
Hillary Horn, BPL Trustee - absent
Eileen Gilbert, BPL Director
Matt Beaulieu, Project Manager, Milestone Construction, LLC
Brian Gehris, Principal | | Project Manager, Milestone Construction, LLC

Call to order: 6:05 pm at the Belmont Public Library (BPL).

New Business:

Library Expansion: Brian Gehris and Matt Beaulieu of Milestone Construction, LLC presented their company's Construction Management Services to the Trustees and Library Director of the Belmont Public Library (BPL). There followed a discussion of the needs of the library, comparable library projects executed by the firm, funding for the project, timelines, and next steps. There was significant discussion of the differences between the design-build model vs. construction management model of working together. The discussion ended and guests left at 8:30pm.

Two key learnings from the discussion: (1) the longer we wait, the more everything will cost. (2) We will need to decide sooner rather than later which model we wish to pursue for this project.

Adult Summer Evening Programming: In June, July and August, the library will be open Thursday evenings until 7pm for adult programs. Weeks 1 and 3 of each month will be Cribbage nights; Week 2 will be the Tea and Tales Book Group, and Week 4 will be a Crafters Night, all beginning at 5:30.

Prior Meeting Minutes and Reports: Mary motioned to accept the minutes of the May 13, 2024 meeting; Jessica seconded. All voted in favor. Note: The Library Director's May Reports were accepted at the May 13 meeting.

Old Business:

Story Walk: Eileen has filed a police report re the vandalism which was noted in the prior minutes. There was discussion about ways to improve the Story Walk and various alternatives. No conclusions were reached but there will be more discussion in the coming months.

Phone and fax line conversion: Breezeline will become the library's phone provider effective May 30. The alarm company will switch the library to cellular service. Eileen prepared a status and budget impact statement for the Trustees which is attached. The budget impact appears to be minimal.

ALA Grant Status: The report for Round 1 is due June 30. Round 2 is in the Public Input Phase ending at the end of May. Responses are still arriving. The report for Round 2 is due May 2025. **Status update:** Initial feedback indicates library patrons generally are in favor of expansion of the existing building.

Belmont Public Library Maintenance: Discussion of items tabled until next meeting.

Emergency Training: Awaiting scheduling of the training by the Fire Department.

Memory Makers: This equipment allows information to be transferred from one type of device/media to another. The library owns multiple devices for various transfer techniques. **Update:** Mary motioned to accept the updated draft policy. Shela seconded. All voted in favor.

Friends of BPL: Congratulations to Scott Angers and Laura Piscitello, the winners of the Grill & Glamour Raffle.

NHLTA: Mary and Shela are registered to attend the Annual Conference on June 5, with Terry hoping to attend based on her work schedule.

Other

Daffodils for Linda Frawley: Mary motioned to participate in the flower memorial to Linda with 50 daffodil bulbs to be purchased for planting in September. Terry seconded. All voted in favor.

During this meeting, Shela motioned to enter nonpublic session under RSA 91-A:3, II(c) followed by a roll call vote. Mary, Terry, Jessica, and Shela all voted yes. The Nonpublic Session was convened.

Nonpublic Session RSA 91-A:3, II(c): The purpose of this session is to discuss a phone call made to the Town Administrator, Alicia Jipson, from a potential patron regarding the library.

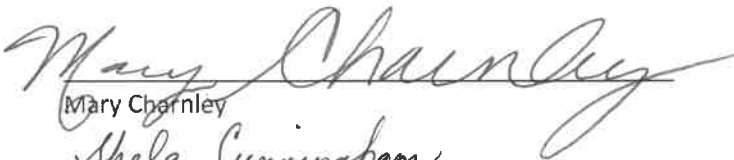
Nonpublic Session called to order: 8:37 pm.

Nonpublic Session adjourned: 8:45 pm.


Terry made the motion to end the meeting; Jessica seconded. All voted in favor.

Meeting adjourned: 8:50 pm.

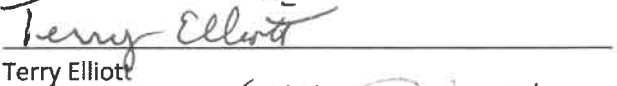
Upcoming meetings: The next Belmont Public Library Trustee meeting will be held on **Tuesday, June 11 at 6pm at the library.**



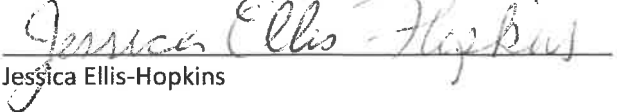
Mary Charnley



Shela Cunningham



Terry Elliott



Jessica Ellis-Hopkins