

**Town of Belmont, NH
Belmont Public Library (BPL)
Library Trustee Meeting Minutes
October 7, 2024**

Attendance:

Mary Charnley, BPL Trustee
Shela Cunningham, BPL Trustee
Jessica Ellis-Hopkins, BPL Trustee
Hillary Horn, BPL Trustee
Eileen Gilbert, BPL Director

Call to order: 6:30 pm at the Belmont Public Library (BPL).

New Business:

Belmont Town Selectmen's budget meeting: Four of the five BPL Trustees attended this meeting in support of the Library Director's presentation to the Selectmen.

Next meetings: Due to time spent at the Belmont Town Selectmen's meeting, which was in advance of the BPL Trustee meeting, much of the normal Trustee business was deferred until the next BPL Trustee meeting now scheduled for Thursday, October 17, 2024 at 5:30 pm. Only time critical items were discussed, and the date and time for a meeting to catch up was scheduled. In addition, an ad hoc BPL building committee meeting will occur October 17 at 5:00 pm to review in greater detail the quotes received re library expansion.

Adult Evening Programs: The Director is developing a schedule for bimonthly evening programming in 2025. An initial schedule was given to the trustees at this meeting.

Library Expansion: The Director previously contacted four additional firms to request quotes/information. There has been no response from any of the additional firms contacted. The Trustees agreed to proceed evaluating the two firms which have responded. **Update:** The Director shared the Pre-Construction Fee Proposals for both firms with the Trustees.

Staff: The Director received last month a resignation from a part-time employee. An exit interview with the employee and a Trustee occurred September 18. The Director placed an ad in the Laconia Daily Sun and the NH State Library Job Line. She received seven applications and conducted four interviews. She is considering one candidate conditional upon passing federal and state criminal background checks. There was discussion re if other candidates might be interested in working at the library doing occasional work as needed.

Old Business:

ALA Grant Status: There are currently two quotes under evaluation for the electrical work to improve lighting in the library

Belmont Public Library Maintenance:

Internal Woodwork Repair: The woodwork over the fireplace has suffered water damage over the years. A quote has been received from the contractor recommended by BPS. **Update:** Unfortunately, the repairs scheduled to begin September 17 were canceled due to a medical emergency for the contractor. Subsequently the Director has found, via the NH Preservation Alliance directory, a number of other potential contractors with preservation credentials. Two came to assess the work to be done. Awaiting quotes for the work.

**Motion to enter non-public session made by Mary, seconded by Jessica. Non-public session convened at 6:45 pm.
Motion to leave non-public session made by Hillary, seconded by Jessica.**

Public session reconvened at 7:15 pm.

Hillary motioned to adjourn. Jessica seconded. All voted in favor.

Meeting adjourned: 7:16 pm.

Upcoming meetings:

Belmont Public Library building committee: **Thursday, October 17, 2024 at 5:00 pm** at the library.

Belmont Public Library Trustee meeting: **Thursday, October 17, 2024 at 5:30 pm** at the library.

Belmont Public Library Trustee meeting: **Tuesday, November 12, 2024 at 6:00 pm** at the library.

Trustees at the Town Budget Committee: **Tuesday December 3rd at 6:30 pm.**

Belmont Public Library Trustee meeting: **Tuesday, December 10, 2024 at 6pm** at the library.

Mary Charnley

Shela Cunningham

Jessica Ellis-Hopkins

Hillary Horn