**Belmont Public Library**

**Trustee Meeting Minutes**

Date: Monday June 14, 2021

Called to order at 6:03 pm

Present: Mary Charnley, Terry Elliott, Sam Ducharme, Diana Johnson, Eileen Gilbert (library director)

Mary made a motion to accept the director’s report, financial report and the May minutes (with a correction to Terry’s and Sam’s last name). Diana seconded these and they passed.

Old Business

ARPA subgrant application: the application is due Friday. Possible projects to be funded by the grant were discussed. It was decided that the grant would fund two Little Free Libraries in town as well as book donations to comfort bags given to children in crisis by the Belmont PD and FD.

Strategic planning update: Eileen will make appointments with some town officials for conversations on Friday mornings over the summer. One trustee will be invited to each meeting.

New Business

FT position open: Sarah worked her last day on Friday. There was a discussion about changing the position to a full-time youth services librarian. Eileen will create a job description with necessary credentials for the next board meeting.

Other: Mary asked that the trustees be informed of any incident reports completed by staff.

Mask wearing: The library will adopt the new CDC recommendation that fully vaccinated persons not be required to wear masks in the library; all others should continue to do so.

Exterior painting: Eileen will check to see if the town maintenance can repaint the front door and pillars/portico.

Adjourned at 7:17pm.

Next meeting: Monday, July 12th at 6pm

Respectfully submitted by Diana Johnson