**Belmont Public Library**

**Trustee Meeting Minutes**

Date: Friday, August 7, 2020

Called to order at 1:06 pm

Present: Diana Johnson, Eileen Gilbert (library director) Gail Thomas via phone, Mary Charnley via googlemeet.

Mary made a motion to accept July minutes. Diana seconded and it passed. Mary made a motion to accept the library director’s report with the change in personnel information. Sarah has accepted a job which will begin in September. Diana seconded it and it passed.

Old Business

Reopening library and staffing- Eileen would like to resume full time hours as of Monday, August 10th. Part time staff will be scheduled to cover these hours. Hours have been amended slightly; library will close at 6pm as there are no in person programs held in the evenings and traffic is slow. Curbside is going very well and will continue.

Piper Web- the website was revamped so it has a cleaner look and is better adapted for mobile use.

Stafford Oil supplemental heating- Eileen met to discuss replacing the current furnace with a smaller, more cost-effective unit. She was told that the current oil burner is the smallest possible size but that

propane units are smaller. It is possible to bury the tank though they don’t take care of that. Eileen is waiting to hear back from Land Use office. Just the replacement of the oil system with a propane system would be $10,000. Eileen will call other local oil companies for additional opinions.

Library Exterior- the town is short staffed so that the repainting of the portico will be delayed.

Other- Summer reading program was much smaller but still good.

New Business

2021 Budget- budget meeting will be a couple of weeks before our September meeting. Eileen will inform us when meeting rooms are free.

Mary asked if all books kept out during the pandemic have been returned. There are 100 items still out and letters have been mailed informing them that charges will be billed to their accounts unless returned.

Next meeting: Monday, September 14 at 4pm.

Adjourned at 2:20pm

Respectfully submitted by Diana Johnson