**Belmont Public Library**

**Trustee Meeting Minutes**

**Monday, September 14, 2020**

**Present:** Mary Charnely, Gail Thomas, Diana Johnson and Eileen Gilbert (library director)

Called to Order: 4:03

**Reports:** Gail motioned to accept August minutes; Mary seconded and it was passed unanimously. Mary motioned to accept the minutes from September 10ths budget meeting. Diana seconded and it passed. Diana made a motion to accept the director’s report and the financial report; Gail seconded and they passed.

**Old Business**

Staffing-Interviews for the full time library assistant will take place in the next two weeks.

Exterior painting- will likely be done in the spring.

Furnace replacement- tabled until more information is gathered from local oil companies by Eileen.

**New Business**

2021 Budget- Discussion about increasing the amount for employee benefits especially as hiring is taking place for our full-time assistant. Wages for the director are in line with non- union town employees. Mary made a motion to accept the 2021 budget as discussed. Diana seconded it and it passed.

Other Business

 Mary asked Eileen to check the insurance policy to see if it needs updating to reflect the value of materials currently in the library.

Adjourned 5:00

Next meeting: October 13th at 6pm.

Respectfully submitted by Diana Johnson