

Belmont Public Library Trustee Meeting Minutes

Date: Monday, January 6, 2019

Called to order at 4:06 pm

Present: Mary Charnley, Gail Thomas, Diana Johnson, Eileen Gilbert (library director), Sarah Frost (reference librarian)

Mary made a motion to accept December minutes as well as the library director's and financial reports. Gail seconded and it passed.

Old Business

Window Shades- new shades that were to replace mis-measured shades have not yet arrived.

Basement Floor- Mary noticed some bumps again though not as bad as last year. In order to address it would need a new floor.

Oil- Since we are using less oil after the installation of the heating/cooling units, Stafford adjusted the amount we pay monthly to \$100. They will look at it again in March for further adjustment.

New Business

Furnace- Sarah came in one day to find the old thermostat up to 75 and heat pumps running. Sarah turned the heat down and later found water in the furnace room; a pressure valve had broken. Stafford came and replaced two valves and Dan put a locking case on the thermostat.

Certified Computers- have not been getting to small issues in a timely manner. They have paid attention to larger issues but not smaller issues which have led to some inconveniences with patrons. They will be coming out on Friday

Town report- Eileen is working on that. It's due January 25th.

The trustees formally accepted the LChip Grant. Mary made this motion, Diana seconded it and it passed unanimously. The Board will vote on the adoption resolution at our next meeting after reviewing the literature. There will be a plan and scope of work for completing the repointing of the building. Eileen will write up a stewardship plan according to guidelines. She hopes to have it ready for approval and submission in March. The Land trust alliance standards-need to be approved after reading as well.

Adjourned at 5:02.

Next Meeting: 2/10 at 4pm

Respectfully submitted by Diana Johnson