

Belmont Public Library Trustee Meeting Minutes

Date: Monday, November 13, 2017

Called to order at 4:35

Present: Gail Thomas, Eileen Gilbert (director) and Diana Johnson

October minutes were reviewed and accepted unanimously as was the director's report.

Old Business:

Budget: Eileen, Gail and possibly Mary will meet with the Budget Committee to go over our proposed budget for the upcoming year. The Selectmen did not ask to meet with the library regarding the budget this year.

Brickwork: Mary was not here to report any new information about estimates for the next phase of repointing.

Roof Tiles Update: Eileen has not yet contacted Great Northern Roofing to return to further examine and repair the roof tiles. She will do that this week.

Food for Fines: a press release went out in local papers. This begins this Wednesday, 11/15.

New Business

Evaluations: Eileen shared a new evaluation tool she created from a number of samples shared at the last meeting. The trustees approved the new evaluation.

Sargent Fund: Eileen priced out craft kits which could be checked out by patrons and found they would fit well within the guidelines of the fund. She thought purchasing additional chromebooks with any monies awarded would be helpful as well. She did research the purchase of "hotspots" but found that T-mobile gives the best price but doesn't cover Belmont.

Belmont Town Facility Strategy Committee: Decided that the mill, town hall and police department take priority for repairs and updates. The library fell third or fourth of the eleven buildings seeking improvements.

Chris Williams update: Norman came last week with the structural engineer to inspect the building. The final report was originally meant to be completed in October -November. We are unsure of a new date to expect a report or recommendations.

Hours of operation in the upcoming month: The day before Thanksgiving, town offices close at 2pm. The library will close at 2pm as well, though staff will remain an hour or so to complete the ILL van delivery. The library will be closed Thanksgiving day (11/23) and the day after (11/24) as per policy. Christmas Eve falls on Sunday this year so the library will be closed only Christmas Day and New Year's day.

Energy Management con? : Is upgrading the lighting throughout town buildings and is offering a 50/50 match for the cost. The total cost for the library to convert existing lighting to LED would be \$544, though Eversource would cover \$272. Gail made a motion to have this done and it was passed.

The Belmont branch of Northway Bank is closing so we will need to move our safety deposit box to the Laconia branch.

A Friends of the Library group is forming. They shared their memorandum of understanding between the friends and the library. This was unanimously accepted.

Adjourned at 5:22

Next Meeting: December 11th at 4:30

Respectfully Submitted by Diana Johnson