

Belmont Public Library Trustee Meeting Minutes

Date: Monday, December 11, 2017

Called to order at 4:40

Present: Gail Thomas, Eileen Gilbert (director), Diana Johnson, and Norman Larson of Chris Williams Architects.

Agenda was amended to accommodate visiting architect Norman Larson.

Norman let the trustees know that Mae Williams has completed her work on the preservation aspect of the library project. He shared drafts of two of her reports- one of the background of the building of the library and the other an architectural look at the building. Norman shared points he will include in his report which will be completed once the structural engineer's report has been completed; this won't be done until after the first of the year.

November minutes were reviewed and accepted unanimously as was the director's report.

Old Business:

Brickwork: Again, there has been no new information about estimates for the next phase of repointing. Eileen will get in touch with Joe Rhodes to see if he is still available to do the repointing of the south wall of the library. She will write up a cost sheet detailing the work needed to be done based on the information she has from his initial very rough estimate and information needed for the Moose Plate Grant, leaving blank figures he would need to supply. If he is unable to complete the job, we will get in touch with Norman Larson for the name of another mason he may know to complete the work.

Sargent Fund Update: Eileen shared her draft of the request for support.

Safety Deposit Box: Contents have been moved to the Laconia branch of Northway Bank. The first year's fee has been waived. Gail will keep one key as she has a secure location to store it. The other key will be kept at the library.

Friends of the Library: their next meeting will be held the second Wednesday of January. They are still looking for three officers; five are needed for state recognition and if they want to be have 501C3 status.

Food for Fines: In the last month, only one bag of donations has been collected so far.

Roof Tiles Update: Great Northern Roofing visited twice. Some missing tiles were replaced and no additional damage was reported. The bill was as quoted, \$850. It will be paid out of the capital reserve account as was voted upon earlier.

New Business

Moose Plate Grant: awards have been given. The library was awarded \$7,667 to aid in the repointing of the library brickwork. There are two forms that need to be signed and notarized. As acting secretary, Diana will take these forms to the town hall where they can be signed and notarized.

Ballot: Gail will run for trustee again. She will need to complete paperwork at the town hall to register sometime between January 15th and 30th.

Library Anniversary Celebration: 2018 will be the 90th anniversary of the “Duffy Memorial Building” that houses the Belmont Library. The Belmont library itself was incorporated in 1893 and so 2018 is the 125th anniversary of the library itself. Eileen has planned programs and events throughout the coming year to celebrate these milestones. Main events will include a rededication in February and a jazz concert in the bandstand in the summer.

Adjourned at 6:30

Next Meeting: January 8th at 4:30

Respectfully Submitted by Diana Johnson