

## **Belmont Public Library Trustee Meeting Minutes**

Date: Monday, February 9, 2019

Called to order at 4:05 pm

Present: Mary Charnley, Gail Thomas, Diana Johnson, Eileen Gilbert (library director), Sarah Frost (reference librarian)

Gail made a motion to accept January minutes and financial report; Mary seconded and it passed. Mary made a motion to accept the library director's report; Gail seconded and it passed.

### Old Business

The town report was submitted last month. It nicely summarized the happening of the library in 2019.

LChip resolution will be shared via email with the trustees for their review. Adoption will be voted upon at the March meeting.

Changing table- Sarah researched the possibility of installing a fold down changing table in the restroom. Although she found a good option, the town's building inspector found that the clearance requirements could not be met. The small size of the bathroom precludes the installation of any sort of changing table. We will continue to research replacing the boiler with a smaller, more efficient unit which would enable us to reconfigure the bathroom and utility rooms and accommodate a changing table.

### New Business

Eversource- With the library's greater electric consumption due to the new heating and cooling units, Eversource has installed a new meter. While our usage has increased, it still falls within our current usage class. If usage should exceed 5000 kwh, our rates would move into a more expensive usage class.

Policy- background checks for volunteers- We do have a policy for volunteers that should be updated.

Trustee Minutes- will continue to be available to the public at the library and at the town offices. This will be noted on the website.

Summer program activities- Mary asked if some late afternoon/evening programs could be included in this summer's reading program. Eileen felt that the budget for programming could accommodate this.

NHLTA- Mary and Diana will attend the conference in May.

Other- Eileen would like to get started on a strategic plan for the library.

Technology updates- This year, Eileen hopes to replace two chrombooks that no longer work. It is also time to replace a staff computer as well as a patron computer and the color printer.

Adjourned at 5:20.

Next meeting: Monday, March 9<sup>th</sup>, 4pm

Respectfully submitted by Diana Johnson