

## **Belmont Public Library Trustee Meeting Minutes**

Date: Monday, March 12, 2018

Called to order at 4:35

Present: Mary Charnley, Eileen Gilbert (director), and Diana Johnson

February minutes were reviewed and accepted. Librarian's report was also accepted.

### **Old Business**

Security camera computer: The town administrator was able to pull the minutes from the town meeting where the camera was discussed and saw that the library did not pay for its purchase and installation and so will not need to pay for the replacement of the computer. There is no news on when a new computer will be purchased.

Volunteer high school students: there are still no volunteers to help out with the data entry.

LChip/C. Williams: Another invoice has been received for \$1489. This was mainly to cover the engineer's site visit and report. Eileen checked the contract and saw that payment was expected on a monthly basis. Mary voiced concern that the trustees still have not heard from the architects and their report has yet to be completed (initially the report was to be completed in November). We looked through the invoices and saw that \$6850 has already been paid. Eileen will contact the architects again about their progress and to see when we can expect the report.

Capital Reserve Fund request: Eileen spoke to the town administrator about earmarking funds in our capital reserve fund to pay for the repointing of the brick on the southern wall. She was told that the trustees would just need to submit a written request for the funds- a meeting with the selectmen is not necessary.

New router: Eileen has a list of all the parts needed to replace the router. She will contact Certified Computer Solutions so they can purchase the parts. Once all materials are purchased, installation should take no more a week.

Sargent Fund- voting for allocations from this fund will happen tomorrow.

Altrusa- Eileen shared her write up for application for support to purchase two more chromebooks.

Home Beautiful rug quote: Eileen got in touch with them last week. We should have a quote by April's meeting.

### **New Business**

Summer Reading program: Eileen submitted the Kids, Books and the Arts grant. It should be received by the end of the month. It will pay for a magician's performance and workshop. The rest of the program is coming together. They may have a music trivia night as well ukulele classes for middle schoolers and adults. Mary suggested a drumming class taught by Allison Witham. Sarah will host a pizza dance party on August 3<sup>rd</sup> as a wrap up to the reading program.

Town voting is tomorrow. Results will be discussed at next meeting.

Library Celebration events: Northway Bank declined to sponsor a musician to perform in the bandstand this summer. The Belmont Events Coordinator offered to help sponsor if the bank declined. Mary will deliver a letter of request for support to Meadowbrook. Mary also suggested contacting the Bank of NH. The next event will take place April 19<sup>th</sup> at the Corner Meetinghouse. Andrew Cushing from the NH Preservation Alliance will offer a talk about researching your old house (Eileen mentioned that the library gets many requests for help in this area).

The director's evaluation will be tabled until April's meeting as Gail Thomas was not present.

Adjourned at 5:10

Next Meeting: April 9th at 4:30; non public session at 4pm to discuss personnel evaluations.

Respectfully Submitted by Diana Johnson