

Belmont Public Library Trustee Meeting Minutes

Date: Monday, May 13, 2019

Called to order at 4:33

Present: Mary Charnley, Diana Johnson, Gail Thomas, Eileen Gilbert (library director), Josh Bourdon and Adam Rowson from Home Energy Products in Belmont, Bob Ferguson, resident

Heating System- Josh and Adam presented a plan for a new heating and cooling system for the library. Two options were presented- a cooling system only as well as a dual system. Indoor units are about 32" wide ; 2 upstairs for cooling, 4 if heating as well; 1 in basement; would need to drill out through the brick to get to the outdoor condenser unit(s) (1 if just cooling, 2 if heating and cooling). All units should be in the back of the building so can't be seen from the road. These condensers would be on concrete pads (they can include a pad in the installation) and would need a covering to keep snow off. Can leave the furnace as a backup for the time being as well as to heat hot water (though they do make heat pump water heaters too). It should cost about half to run this over oil; maybe \$1000/year to heat house. The cooling option is a standard heat pump that would also heat down to 30-40 degrees; then switch to oil unless using hyper heating (a primary heat source). System is whisper quiet; outdoor units quiet too. Indoor filter should be cleaned every month- maybe every two months. They could come out once/twice year to clean. Outdoor units should be cleaned once/year. 12 years part warranty; 6 years on labor; very reliable product. Thermostats set on each unit; there's also a dry mode like a dehumidifier; probably want to set a temp and leave it. It would take 2-4 days to install.

Current furnace installed 2002-2007. Oil in typical year costs \$425/month for 10 months.

Bob said these are very popular units; are being put in other town buildings so make sense to also install these;

Mary would like to talk to town about adding overhangs. Bob would consider being part of team to build cover to keep snow off condensers in the rear of the building.

How to clean filters once/month- could we be put on schedule by towns workers- who cleans the filter on town buildings? Eileen will check on this.

Historical guideline- can't change major features of architecture; but interior should be fine

Gail made a motion to accept heating and cooling system installation as quoted by Home Energy Products to be paid out of capital reserve; Mary seconded; unanimously accepted.

Mary made a motion to accept April minutes and the librarian's report. Gail seconded and it passed;

Old Business

Joe Rhodes all set.

Summer Program Update: all going well; calendar with events nearly every day; some passive some active.

Windows- Eileen will research window repair for panes affected by ac units and bullet holes.

New Business

Policy review tabled until June- holding time of materials

NH LTA- recommendations for holding time periods- Eileen has weeded through and we'll look at it.

New blue flag arrived and is out. Has received many compliments.

Library chairs fixed for \$80.

Eileen asked to employ a cleaning company to come in once/ week to do heavier cleaning (cleaning of bathroom, stairs, etc. All trustees agreed this was a good idea. Eileen will research companies and come up with quote for next meeting.

Adjourned at 5:56

Next Meeting: June 5th at 3:30

Respectfully Submitted by Diana Johnson